



A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 12th July, 2017 at 1.30 pm

Members of the Council are invited to attend and transact the following business:

- 1 Minutes of the last Meeting** 1 - 6

To approve the minutes of the Council Meeting held on 25th May 2017.
- 2 Declarations of Interest**

To receive any declarations of interest from Members
- 3 Communications**

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate.
- 4 Deputations**

To receive deputations in accordance with Council Procedure Rule 10.
- 5 Report on Amendments to Executive Arrangements** 7 - 12

To consider the report of the City Solicitor presenting to Council an amendment to the Leader's executive arrangements for the 2017/18 Municipal year.
- 6 Report on Scrutiny at Leeds City Council - Annual Report 2016/17** 13 - 30

To consider the report of the City Solicitor presenting the Scrutiny Boards Annual Report to Council, prepared in accordance with Article 6 of the Constitution.
- 7 Questions**

To deal with questions in accordance with Council Procedure Rule 11.

8	Minutes of the Health and Wellbeing Board and the Executive Board	31 - 70
---	--	---------

To receive the minutes in accordance with Council Procedure Rule 2.2(i).

9	Report on Devolution	71 - 76
---	-----------------------------	---------

To consider a report of the Chief Executive updating Members on matters in the Leeds City Region LEP and the West Yorkshire Combined Authority, specifically this report provides details of the latest public combined authority meeting in April.

10	White Paper Motion (in the name of Councillor Cohen) - Children and Families Budget	77 - 78
----	--	---------

This Council notes the 2016/17 outturn position of the Children and Families budget showing an overspend of £7.985m. Council further notes that after month 2 of the current financial year the same directorate has a projected overspend of £2.9m.

Council accepts that some of these pressures are demand led and believes that it is vital that children with care needs are looked after in the best way possible, and moreover that demand for these services is met.

However, Council is concerned at the impact that the last 4 years of budget overspends in Children and Families may be having on planning and service delivery in other council departments, and believes the time has come for greater scrutiny of this issue.

Council calls on the Director of Children and Families, in conjunction with the Director of Resources and Housing, to bring a report to Executive Board which sets out:

1. How the budget planning process can better distinguish between the demand-led and core elements of the Children and Families budget;
2. Why the Children and Families directorate's projections around children looked after and fostering have repeatedly been out of sync with the actual figures, and what can be done to improve the accuracy of these projections in the future;
3. What more the council can do to address the number of children looked after and other demand-led elements of the Children and Families budget, including an analysis of what options may exist for consolidation of services on a regional basis.

11 **White Paper Motion (in the name of Councillor Coupar) - Housing**

79 - 80

This Council expresses its heartfelt sympathies for all those affected by the Grenfell Tower fire and believes every resident in Leeds has the right to live in safe and secure housing.

Council believes council housing is a vital part of the fabric of our society and calls on Government to give councils the finance and powers to build and manage safe and good quality housing to meet the needs of local residents.

This Council is committed to providing good quality, affordable homes for communities in Leeds. However, Council is dismayed by the Government's attitude towards housing and finds it particularly damaging that the Right to Buy scheme prevents the sale of council homes at their true value, meaning social housing lost in this way cannot be adequately replaced.

Council calls for urgent action from Government in terms of funding and legislation so that this Council can fulfil its commitment to provide the much needed affordable and safe housing the people of Leeds need.

12 **White Paper Motion (in the name of Councillor Lay) - Public Sector Pay**

81 - 82

This Council will write to the Chancellor of the Exchequer asking him to rescind the current 1% public sector pay limit.



Tom Riordan
Chief Executive

Civic Hall
Leeds
LS1 1UR

Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the clerk.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.



Proceedings of the Meeting of the Leeds City Council held
Civic Hall, Leeds on Thursday, 25th May, 2017

PRESENT: The Lord Mayor Councillor Gerry Harper in the Chair.

WARD

ADEL & WHARFEDALE

Barry John Anderson
Caroline Anderson
Billy Flynn

ALWOODLEY

Neil Alan Buckley
Dan Cohen
Peter Mervyn Harrand

ARDSLEY & ROBIN HOOD

Karen Renshaw
Jack Dunn
Lisa Mulherin

ARMLEY

Alison Natalie Kay Lowe
James McKenna
Alice Smart

BEESTON & HOLBECK

Angela Gabriel
Adam Ogilvie
David Congreve

BRAMLEY & STANNINGLEY

Caroline Gruen
Julie Heselwood
Kevin Ritchie

BURMANTOFTS & RICHMOND HILL

Denise Ragan
Asghar Khan
Ron Grahame

WARD

CALVERLEY & FARSLEY

Andrew Carter
Amanda Carter
Rod Wood

CHAPEL ALLERTON

Eileen Taylor
Mohammed Rafique
Jane Dowson

CITY & HUNSLET

Elizabeth Nash
Patrick Davey
Mohammed Iqbal

CROSS GATES & WHINMOOR

Pauleen Grahame
Peter John Gruen

FARNLEY & WORTLEY

David Blackburn
Ann Blackburn
Terry Wilford

GARFORTH & SWILLINGTON

Stuart McKenna

GIPTON & HAREHILLS

Arif Hussain

GUISELEY & RAWDON

Graham Latty
Paul John Spencer Wadsworth
Pat Latty

HAREWOOD

Ryan Stephenson

HEADINGLEY

Alison Garthwaite
Neil Walshaw
Jonathon Pryor

HORSFORTH

Christopher Townsley
Dawn Collins
Brian Cleasby

HYDE PARK & WOODHOUSE

Christine Denise Towler
Gerry Harper
Javaid Akhtar

KILLINGBECK & SEACROFT

Graham Hyde
Catherine Dobson
Brian Michael Selby

KIPPAX & METHLEY

Mary Elizabeth Harland
James Lewis
Keith Ivor Wakefield

KIRKSTALL

Lucinda Joy Yeadon
John Anthony Illingworth
Fiona Elizabeth Venner

MIDDLETON PARK

Paul Anthony Truswell
Judith Blake
Kim Groves

MOORTOWN

Alex Sobel
Rebecca Charlwood
Sharon Hamilton

MORLEY NORTH

Robert Gettings
Thomas Leadley

MORLEY SOUTH

Judith Elliott
Neil Dawson
Shirley Varley

OTLEY & YEADON

Sandy Edward Charles Lay
Colin Campbell
Ryk Downes

PUDSEY

Josephine Patricia Jarosz
Richard Alwyn Lewis
Mick Coulson

ROTHWELL

David Nagle
Karen Bruce
Barry Stewart Golton

ROUNDHAY

Eleanor Tunnicliffe
Christine Macniven
Ghulam Hussain

TEMPLE NEWSAM

Debra Coupar
Helen Hayden
Michael Lyons

WEETWOOD

Jonathan Bentley
Susan Bentley
Judith Mara Chapman

WETHERBY

Gerald Wilkinson
Alan James Lamb
John Michael Procter

1 Opening Remarks

The Lord Mayor reminded all those present that the Annual Meeting was to be webcast and referred to the recent tragic events in Manchester.

Council stood in silent tribute.

2 Issue of Papers for the Meeting

The Lord Mayor indicated that, following the dispatch of the Summons with accompanying reports on Wednesday 17th May 2017, further papers originally identified on the Summons as to follow were circulated to Members on Wednesday 24th May 2017.

3 Election of Lord Mayor

It was moved by Councillor Blake, seconded by Councillor A Lamb, supported by Councillors Golton, Elliott and Wilford and

RESOLVED UNANIMOUSLY – That Councillor Jane Dowson be elected Lord Mayor of the City of Leeds to hold Office until the election of her successor.

The meeting was suspended to allow for Councillor Dowson to accept the Chain of Office and to take the Chair.

4 Election of Vice Chair of Council

It was moved by Councillor Ogilvie seconded by Councillor Harland and

RESOLVED UNANIMOUSLY – That Councillor Jim McKenna be appointed Vice Chairman of Council to hold Office until immediately after the election of the Lord Mayor at the Annual Meeting of Council in 2018.

5 Vote of Thanks to the Retiring Lord Mayor

Councillor Blake moved a vote of thanks to the retiring Lord Mayor, Councillor Gerry Harper. This was seconded by Councillor J Procter and supported by Councillors Golton, Gettings and A Blackburn and

RESOLVED UNANIMOUSLY – That a vote of thanks be moved for the retiring Lord Mayor, Councillor Gerry Harper.

6 Minutes

It was moved by Councillor Ogilvie, seconded by Councillor G Latty and

RESOLVED – That the minutes of the meeting held on 29th March 2017 be approved.

7 Declaration of Interests

There were no declarations of interest at this meeting.

8 Announcements

There were no announcements.

9 Recommendations of the General Purposes Committee - Amendments to the Constitution

It was moved by Councillor Blake seconded by Councillor Ogilvie and

RESOLVED – That the recommendations of the General Purposes Committee with regard to amendments to the Constitution, as detailed in the report of the City Solicitor, be approved.

10 Establishment of Committees and Appointments

It was moved by Councillor Ogilvie seconded by Councillor Harland and

RESOLVED – That Schedules 8(a) to (c) and Schedules 8(e) and (f) be approved and that the City Solicitor be authorised, in consultation with appropriate Whips, to change appointments made during the period between this meeting and the next ordinary meeting of Council.

11 Appointment of Community Committee Chairs

It was moved by Councillor Ogilvie seconded by Councillor Harland that in accordance with Community Committee Procedure Rules where the nomination for the chair of a Community Committee is unopposed, the Lord Mayor invited those Members of the Community Committee present at the Council meeting to elect that nominee.

The nominees were as follows;

Inner North West Community Committee	- Councillor Akhtar
Outer North West Community Committee	- Councillor Wadsworth
Inner North East Community Committee	- Councillor Taylor
Outer North East Community Committee	- Councillor Wilkinson
Inner East Community Committee	- Councillor A Khan
Outer East Community Committee	- Councillor Harland
Inner West Community Committee	- Councillor Venner
Outer West Community Committee	- Councillor Coulson
Inner South Community Committee	- Councillor Gabriel

Upon being put to the vote those Members listed to vote in respect of the appointment of the Chair for their respective Community Committees;

RESOLVED – That the Chair for each Community Committee be appointed as set out above.

12 Appointment of Community Committee Chair - Outer South Community Committee

It was moved by Councillor Ogilvie seconded by Councillor Harland that in accordance with Community Committee Procedure Rules that the appointment of the Chair of the Outer South Community Committee be determined by those Members of the Community Committee present at the Council meeting.

The 2 nominees were Councillor K Bruce and Councillor R Finnigan.

Upon being put to the vote those Members listed to vote in respect of the appointment of the Chair for the Outer South Community Committees;

RESOLVED – That Councillor K Bruce be appointed Chair of the Outer South Community Committee.

13 Scheme of Delegation (Council (Non-Executive) Functions)

It was moved by Councillor Ogilvie seconded by Councillor Harland and

RESOLVED – That the Officer Delegation Scheme (Council (Non Executive) Functions) as detailed in Schedule 9 be approved

14 Executive Arrangements

It was moved by Councillor Ogilvie seconded by Councillor Harland and

RESOLVED – That the list presented by the Leader setting out the arrangements for the discharge of Executive Functions, as detailed in Schedule 10, be noted.

15 Council Meeting Dates 2017/2018

It was moved by Councillor Ogilvie seconded by Councillor Harland and

RESOLVED – That the dates of the meetings of the Council for the Municipal Year 2017/18, as detailed in Schedule 11 be approved.

Council rose at 7.30 pm

This page is intentionally left blank



Report author: Kate Sadler

Tel: 0113 37 88663

Report of City Solicitor

Report to Full Council

Date: 12th July 2017

Subject: Amendments to Executive Arrangements

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. At the Annual Meeting of Council on 25th May 2017 the Leader presented details of her executive arrangements to Council.
2. The Leader has made an amendment to those arrangements and is therefore now required to present details of the altered arrangements to Council.

Recommendations

1. Council is asked to note that the Leader has amended Part 3, Section 3B(c) Deputy and Support Executive Members with effect from 30th June 2017, and that arrangements are now as shown at Appendix A attached.

1. Purpose of this report

- 1.1 This report presents an amendment to the Leader's executive arrangements for the 2017/18 Municipal year.

2. Background information

- 2.1 There is no relevant background information.

3. Main issues

3.1 Section 3B(c): Deputy and Support Executive Members

- 3.2 This document sets out the details of those Members appointed by the Leader as Deputy Executive Members and Support Executive Members.

- 3.3 Following his election as a Member of Parliament at the General Election on 8th June 2017, Councillor Sobel is to cease to act as a Deputy Executive Member. The Leader has amended arrangements in relation to Deputy and Support Executive Members which are now as shown at Appendix A attached.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The Leader consulted with Councillor Sobel in relation to the amendment.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 There are no implications for this report.

4.3 Council policies and best council plan

- 4.3.1 Publication of the Executive Arrangements within the Constitution is in line with the Council's Corporate Governance Code and Framework in addition to furthering the Council's value of being "open, honest and trusted."

4.4 Resources and value for money

- 4.4.1 There are no implications for this report.

4.5 Legal implications, access to information, and call-in

- 4.5.1 This report satisfies the constitutional requirement that the Leader present amendments to her executive arrangements to the next ordinary meeting of Council.

4.6 Risk management

- 4.6.1 There are no implications for this report.

5. Conclusions

5.1 The Leader has amended her executive arrangements following the election of Councillor Sobel to parliament at the General Election on 8th June 2017.

6. Recommendations

6.1 Council is asked to note that the Leader has amended Part 3, Section 3B(c) Deputy and Support Executive members with effect from 30th June 2017, and that arrangements are now as shown at Appendix A attached.

7. Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

SECTION 3B(c): SUPPORT TO EXECUTIVE MEMBERS

Role And Responsibilities Of Deputy And Support Executive Members

To assist the Executive Members in their roles and responsibilities

DEPUTY EXECUTIVE MEMBERS

Councillor Graham Hyde

Councillor Kim Groves

Councillor Mohammed Iqbal

Councillor Jonathan Pryor

Councillor Neil Dawson

SUPPORT EXECUTIVE MEMBERS

Councillor Sharon Hamilton

Councillor Arif Hussain

Councillor Stuart McKenna

Councillor Jack Dunn

Councillor Julie Heselwood

Councillor Catherine Dobson

Climate Change

Chair of Leeds Climate Change Action Group – Councillor Al Garthwaite

This page is intentionally left blank



Report author: Andy Hodson

Tel: 3788660

Report of City Solicitor

Council

Date: 12th July 2017

Subject: Scrutiny at Leeds City Council – Annual Report 2016/17

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Article 6 of the Council's Constitution requires that the Council's Scrutiny Officer reports to Council annually about how the authority has carried out its overview and scrutiny functions. The 2016/17 annual report is appended.

Recommendation

2. Council is asked to receive and note the annual report.

1.0 Purpose of this report

1.1 The purpose of this report is to present to Council the scrutiny annual report for 2016/17.

2.0 Background information

2.1 Article 6 of the Council's Constitution requires that the Council's Scrutiny Officer reports to Council annually about how the authority has carried out its overview and scrutiny functions.

3.0 Main issues

3.1 The annual report for 2016/17 is attached and as well as bring Council's attention to work originated by Scrutiny during the last Municipal Year, also reflects on the monitoring of past scrutiny activity to ensure agreed recommendations stay on track.

4.0 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The scrutiny annual report for 2016/17 was produced by the Head of Governance and Scrutiny Support in consultation with Scrutiny Chairs and the Executive Board Member for Resources and Strategy.

4.2 Equality and Diversity / Cohesion and Integration.

4.2.1 All terms of reference for work undertaken by Scrutiny Boards require inquiries 'to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.

4.3 Council Policies and Best Council Plan

4.3.1 The annual report illustrates those areas of work undertaken by Scrutiny which directly contribute to the delivery of the Council's Best Council Plan

4.4 Resources and Value for Money

4.4.1 This report has no specific resource implications.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report has no specific legal implications.

4.6 Risk Management

4.6.1 There are no risk management implications relevant to this report.

5.0 Conclusions

5.1 Article 6 of the Council's Constitution requires that the Council's Scrutiny Officer reports to Council annually about how the authority has carried out its overview and scrutiny functions. The 2016/17 annual report, as well as celebrating Scrutiny's achievements, reflects on the experience of past scrutiny activity and the progress made against last year's key action areas for development.

6.0 Recommendations

6.1 Council is asked to receive and note the annual report.

7.0 Background papers¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Scrutiny at Leeds City Council

Annual Report 2016/17



Contents

	Page(s)
Introduction	2
Summary of work 2016/17	3
Highlights and Achievements	4 - 11
Moving Forward	12

Introduction

Scrutiny within Leeds continues to provide 'critical friend' challenge to decision makers, through holding them to account for decisions made and engaging in policy review and policy development. Scrutiny is well placed to provide robust, evidence-based challenge to service delivery and performance.

The Council's six Scrutiny Boards have continued to target the resources available to them on priority areas aimed at driving forward the Council's ambitions and making a real difference to the people of Leeds.

The Council has continued to take a lead role to support and deliver regional joint health scrutiny arrangements – both on a whole Yorkshire and Humber basis and across West Yorkshire. Identifying cross-boundary issues and coordinating the scrutiny response to developments across the NHS are key activities; with the West Yorkshire and Harrogate Sustainability and Transformation Plan (STP) being a key focus during 2016/17, and due to continue into 2017/18.

This annual report highlights the key areas of work undertaken by scrutiny over the last year and in particular, demonstrates where scrutiny has added real value to the Council's 2016-17 Best Council Plan Objectives – these objectives were refreshed mid-year and will provide the basis for reporting in 2017-18.

In March 2017, the Council also welcomed the opportunity to contribute to a national inquiry into overview and scrutiny in local government. The Communities and Local Government (CLG) Committee invited views on whether overview and scrutiny arrangements in England are working effectively and whether local communities are able to contribute to and monitor the work of their councils.

In its response, the Council was able to demonstrate the effectiveness of the scrutiny function within Leeds and the particular importance placed upon the outward looking nature of local authority scrutiny, including assessing the role of external partners in delivering services.

Within the response a plea was made to strengthen existing scrutiny powers so that external organisations also have a mandatory obligation to engage in the scrutiny process rather than local authorities having to simply rely on good will. We particularly sought additional powers for scrutiny of bodies funded directly from the public purse and for those organisations funded to provide public services – including a requirement on Civil Servants from Central Government to attend and give account to local scrutiny board inquiries.

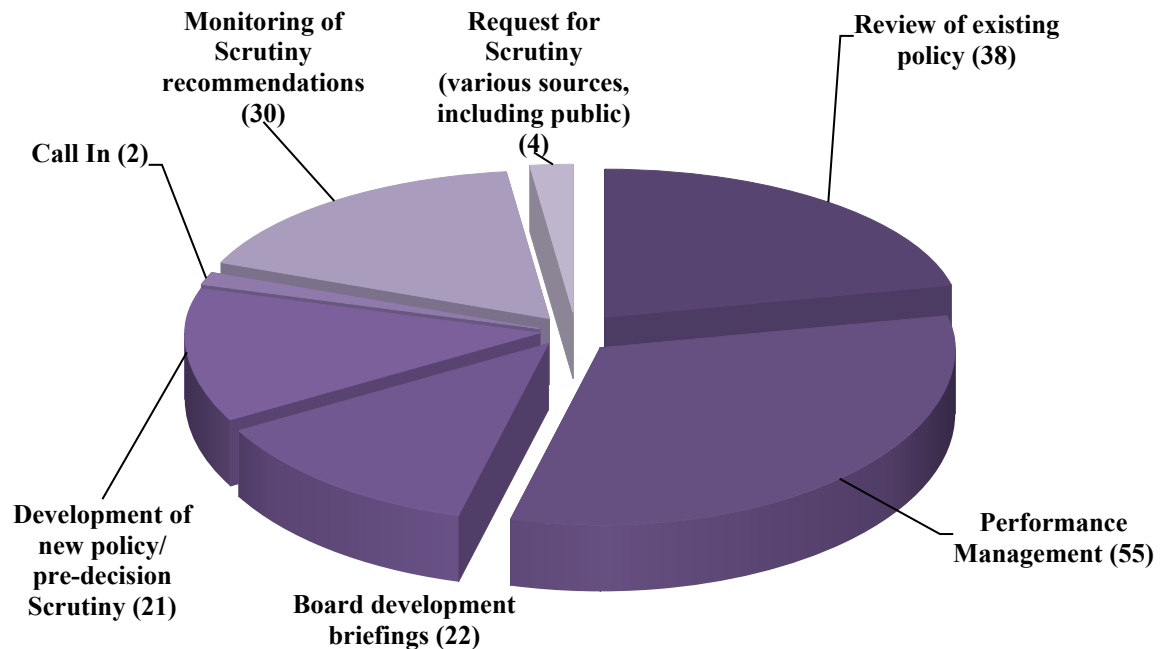
Once available, the findings and any consequential actions arising from the CLG inquiry will be used to inform the on-going development of the scrutiny function in Leeds.

Find out more at www.leeds.gov.uk/scrutiny and follow Scrutiny on Twitter: @scrutinyleeds

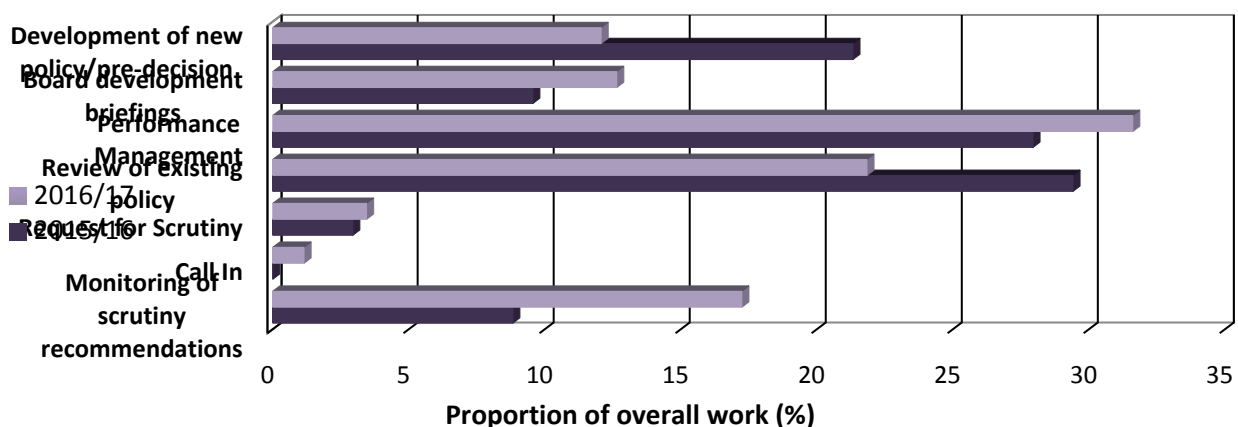
Summary of work 2016/17

This section highlights the type and proportion of work that the Scrutiny Boards have undertaken during the 2016/17 municipal year, with a comparative analysis with last year¹.

Type and total number of scrutiny work items in 2016/17



Scrutiny work items during 2015/16 and 2016/17



Key Observations

- Efforts to monitor the implementation and outcomes arising from earlier scrutiny inquiry recommendations have increased significantly this year.
- Whilst there has been more focus around performance management this year, the level of pre-decision scrutiny work has declined overall.
- Two Call In meetings were held this year.

¹ The scrutiny work analysis reflected in this report does not include Tenant Scrutiny Board as the responsibility for this function no longer falls within Democratic Services.

Highlights and Achievements

A summary of the significant pieces of work undertaken by scrutiny over the last 12 months is presented below, including relevant links to published reports by Scrutiny. This snapshot identifies where Scrutiny has specifically added value linked to the 2016 -17 Best Council Objectives.

Best Council Objective

Areas of Scrutiny

Added Value/Impact

Building a child-friendly city

Learning for Leeds – sufficiency of school places and early years provision
(Children’s Services Scrutiny Board)



- Identified that statutory requirements are being met and that there is sufficient school places across the City to meet demand in 2017/18 and plans in place to meet demand in future years.

SEND Young People- what is it like growing up in Leeds?
(Children’s Services Scrutiny Board)
[\(click here for scrutiny report\)](#)



- Focused on the voice of the Child and their families and the extent to which Children, Young People and their families feel informed and involved in decisions affecting their lives.
- Identified pathways for learning and achievement from year 9 onwards. Education settings and the opportunities for Children and Young people to obtain skills for life and qualifications.
- Evaluated the support available in preparing young people for adulthood including transition support.
- Reinforced the findings of Ofsted following inspection.

Reducing the Number of Young People who are NEET
(Children’s Services Scrutiny Board)



- Continued focus on the implementation of a city wide strategic approach to reduce NEET and create pathways to education, employment or training for those at risk of becoming NEET including SEND young people.
- Provided challenge on the level and quality of information advice and guidance provision citywide.

Best City for Learning –Annual Standards Report
(Children’s Services Scrutiny Board)



- Provided the necessary challenge on the attainment data in the report and a focus on the improvement of education provision.

Youth Activity Funding
(Children’s Services Scrutiny Board)



- Highlighted the need for further examination and dissemination of best practice across all community committee areas, with focus on the engagement of children and young people in the decision making processes.

Best Council Objective

Areas of Scrutiny

Added Value/Impact

Building a child-friendly city

(continued)

Children’s Centres – Scrutiny Inquiry
(Children’s Services Scrutiny Board)



- Focused on how Children’s Centres impact on the lives of children, particularly in their early years, improve the lives of their associated families and deliver wider and economic and social benefits.
- Evaluated the roles and responsibilities of the Council and Partners in the provision and resourcing of Children’s Centres and the effectiveness of those partnerships.
- Highlighted the need to raise aspirations for the development of Children’s Centres to secure a sustainable future.

SEMH and Behaviour Management
(Children’s Services Scrutiny Board)



- Provided focus on the need for different approaches when tackling difficult and challenging behaviours and the importance of engagement with children and families, particularly in terms of developing learning and building positive relationships.
- Provided challenge regarding wellbeing support for teachers and school exclusions.

Home Education
(Children’s Services Scrutiny Board)



- Promoted understanding regarding the legislative and safeguarding requirements for children who are home educated.
- Areas of safeguarding concern were subsequently raised with the Leeds Safeguarding Children’s Board, the Secretary of State for Education and Parliamentary Under Secretary of State for the School System.

Corporate Parenting
(Children’s Services Scrutiny Board)



- Established a line of accountability and support by enabling the Corporate Parenting Board to update Scrutiny on plans and progress.
- Highlighted the need to raise awareness of the Corporate Parenting Strategy and ensure that relevant individuals know their responsibilities as a corporate parent.

Review of Ofsted inspection - Areas for Improvement
(Children’s Services Scrutiny Board)



- Ensured that adequate and timely progress was being made in respect of all the areas for improvement identified by Ofsted.

Best Council Objective

Areas of Scrutiny

Added Value/Impact

Delivery of the Better Lives programme

Service Quality across Leeds' health and social care economy

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Continued oversight of the 'quality landscape' across health and social care services and providers in Leeds.
- Formal response and recommendations to proposed service changes.
- Retention of 'The Green' as a community asset with a change in use.
- Monitored progress of implementation of Better Lives Strategy – Phase 3.

Focus on specific service areas

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Ensuring a focus on specific service areas, including Renal Patient Transport, Children's Epilepsy Surgery Services, Provision of Blood Donor Centres and Autism.

Men's Health

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Helping to raise the profile of Men's Health issues, particularly focusing on the level of suicides and the provision of NHS Healthchecks.

Sustainability & Transformation Plans

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Oversight of the development of plans across the west Yorkshire and Harrogate footprint.
- Highlighting concerns around stakeholder engagement and involvement.
- Leading role in supporting West Yorkshire health overview and scrutiny arrangements.
- Oversight of the evolving and developing 'Leeds Health and Care Plan'.

Community Dental Services

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Identified NHS England plans to reduce the number of locations where Community Dental Services are provided.
- Highlighted concerns around the level of formal patient and other stakeholder involvement and consultation.
- Secured an extension of existing arrangements in order to allow robust patient and stakeholder involvement, engagement and consultation.

NHS service provision

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Regular oversight of the main NHS providers in Leeds – i.e. Leeds Teaching Hospitals NHS Trust, Leeds and York Partnership NHS Foundation Trust and Leeds Community Healthcare NHS Trust.

Response to proposed service changes

(Adult Social Services, Public Health, NHS Scrutiny Board)



- Responding to proposed changes to NHS services, including arrangements for GP practices, prescribing low value medicines, gluten free foods and branded medicines.

Best Council Objective

Becoming a more efficient and enterprising council

Areas of Scrutiny

Added Value/Impact

Reducing repeat customer contact through tackling failure demand

(Citizens and Communities Scrutiny Board)
[\(click here for scrutiny report\)](#)



- Provided a strategic focus on the aspects of service delivery (Strategy, Policy, Structure, Process and/or Information) which generate failure demand within the organisation rather than this being viewed narrowly as a customer service issue.
- Helped facilitate the targeted work being planned as part of the internal service review with those service areas that create the highest volume of customer contacts with the Contact Centre (i.e Housing Leeds, Council Tax and Housing Benefits).

Review of wider tenant involvement groups

(Environment and Housing Scrutiny Board)
[\(click here for scrutiny working group summary note\)](#)



- Evaluated the role, membership and governance arrangements linked to the various Housing Leeds tenant involvement groups/forums.
- Identified actions to strengthen links between tenant engagement groups and Community Committees and to aid information sharing and effective engagement between the Council's housing related Scrutiny Board and other established housing related bodies, with particular focus around Tenant Scrutiny Board, VITAL and Housing Advisory Board.
- Stressed the importance of ensuring that the Council's forthcoming review of Housing Advisory Panels includes the views of Scrutiny. This review is expected to take place during the 2017/18 municipal year.

Leeds Community Lettings Policy

(Environment and Housing Scrutiny Board)



- Following the Scrutiny work undertaken last year on this matter, further consideration was given to the results arising from the formal public consultation process and the views of Scrutiny helped to inform the final lettings policy proposals prior to formal approval.

Future provision of CCTV

(Environment and Housing Scrutiny Board)



- Engaged in early dialogue with the then-Director of Environment and Housing around opportunities to further develop and modernise the current CCTV service as well as exploit opportunities to generate new income activity.
- In reinforcing the importance of proactive engagement with Community Committees on the future provision of CCTV, the Scrutiny Board also gave a commitment to maintain a watching brief of progress surrounding the procurement of a new contract by April 2018.

Budget Scrutiny

(Strategy and Resources Scrutiny Board)



- Regular and ongoing oversight of the 2016/17 budget position and challenges across the Council.
- Consideration of the initial 2017/18 budget proposals with a series of recommendations, subsequently agreed by the Executive Board, including a future review of joint funding arrangements.
- Reviewed progress against previous recommendations around 'fees and charges'.

Best Council Objective

Becoming a more efficient and enterprising council (continued)

Areas of Scrutiny

Commissioning

(Strategy and Resources Scrutiny Board)



- Robust challenge of the Council's arrangements for the commissioning 'people' services'.
- Specific recommendations around elected member involvement, performance management, reporting outcomes and the efficient and effective use of resources.
- Progress against recommendations a key activity for 2017/18.

Procurement

(Strategy and Resources Scrutiny Board)



- Continued to maintain oversight of the Council's procurement arrangements.
- Specific focus on the levels of 'off contract' spending and non-compliance with the Contract Procedure Rules (CPR), resulting in an overall reduction in 'off contract' expenditure.
- Identified continued staff training on CPRs as a key action.

Council expenditure on agency staff

(Strategy and Resources Scrutiny Board)



- Continued oversight and challenge over the Council's use and of and expenditure on agency staff.
- Expenditure reduced by £5.9M (or 43%) between 2014/15 and 2016/17.
- Reduced expenditure achieved through a combination of improved procurement (improving value for money) and organisational challenge on the use of agency staff (increasing accountability).

ICT resourcing



- Maintained an overview of progress against previous recommendations around improving resilience of ICT resources.
- Oversight of key service review areas, including 'Procure to Pay'.

Best Council Plan

(Strategy and Resources Scrutiny Board)



- Coordinated the input of all Scrutiny Boards in refreshing the Best Council Plan.
- Maintaining an overview of progress against the Council's ambitions.
- Overseeing the development of appropriate performance indicators.

The role of Taxi and Private Hire Licensing and Entertainment Licensing in the night time economy.

(Citizens and Communities Scrutiny Board)



- Reviewed the safeguarding policies and improvements that have been implemented within Taxi and Private Hire Licensing and how the service contributes to public safety generally in the night time economy.
- Reviewed the contribution entertainment licensing and partner agencies make to the night time economy in Leeds.

Development of Community Committees

(Citizens and Communities Scrutiny Board)



- In tracking the recommendations arising from its inquiry last year, the Board continued to review the on-going work surrounding the development of Community Committees.

Best Council Objective

Dealing effectively with the city's waste

Areas of Scrutiny

Addressing areas of underperformance in recycling

(Environment and Housing Scrutiny Board)



Added Value/Impact

- Engaging directly with the relevant Executive Board Member, Director and representatives from Veolia, the Board discussed the particular challenges and remedial action needed in relation to the Recycling and Energy Recovery Facility (RERF) in terms of meeting its contractual recycling targets.

Best Council Objective

Supporting communities and tackling poverty

Areas of Scrutiny

Peckfield Landfill Site

(Environment and Housing Scrutiny Board)

[\(click here for scrutiny position statement\)](#)



Added Value/Impact

- In monitoring the recommendations arising from the earlier Scrutiny inquiry into Peckfield Landfill Site, the Board shared the frustrations of local residents and Ward Members regarding the lack of improvement associated with the management of this site.
- In liaison with the Environment Agency and Planning Officers, Scrutiny explored the broader issues surrounding the legislative and regulatory framework associated with landfill sites and produced a position statement setting out its views on what further action is needed to strengthen the current regulatory framework so that environmental issues linked to the management of landfill sites can either be alleviated or enforced more robustly in future.

The impact of Welfare Reforms

(Citizens and Communities Scrutiny Board)



- Stemming from the Scrutiny work undertaken last year around Universal Credit, the Board engaged in discussions with both internal and external representatives (including DWP and ATOS) regarding the impact of the government welfare reform programme on the residents of Leeds.
- It was agreed that the views and concerns raised by Scrutiny on this matter would be reflected in a letter to the Chair of the Work and Pensions Parliamentary Select Committee along with a formal request for more detailed scrutiny at a national level.

Revised Council Tax Support Scheme

(Citizens and Communities Scrutiny Board)

[\(click here for scrutiny report\)](#)



- Worked in conjunction with the Council's Citizens and Communities directorate to consider the key features of a simplified alternative scheme that utilises the Universal Credit needs assessment.
- Reviewed the existing Personal Work Support Package element of the current scheme to ensure it continues to work effectively as part of a revised Council Tax Support scheme.
- Actively engaged with other key external organisations, which included representatives from Gipsil, VITAL, Leeds Housing Concern, Leeds Disability Hub, and DWP.

Best Council Objective

Supporting communities and tackling poverty (continued)

Areas of Scrutiny

Roll out of Community Hubs
(Citizens and Communities Scrutiny Board)



- In actively tracking the recommendations arising from the Community Hubs Scrutiny Inquiry last year, the Board monitored overall progress in rolling out the Community Hub programme and helped inform the principles linked to the Phase 3 roll out.

Improving Air Quality in Leeds
(Environment and Housing Scrutiny Board)
[\(click here for scrutiny report\)](#)



- Helped inform and add value to the Council's breakthrough project on cutting carbon and improving air quality, with particular focus on evaluating the progress made in implementing the existing Leeds Air Quality Action Plan and ensuring it remains fit for purpose.
- Engaged a wide range of key stakeholders and professionals in this field, including the Head of the Joint Air Quality Unit at Defra and representatives from Public Health England.
- Promoted the findings of Scrutiny as part of National Clean Air Day on 15th June 2017.
- Acknowledging the complexities surrounding air quality and the need to respond appropriately to evolving national policies, including the introduction of a Clean Air Zone for Leeds, a commitment was made towards on-going Scrutiny engagement during 2017/18.

Future changes to the Leeds Advice Consortium
(Citizens and Communities Scrutiny Board)



- Acknowledging that the Leeds Advice Consortium was in the final year of a three year contract, Scrutiny engaged in discussions with the Citizens and Communities directorate and the Leeds Citizens Advice Bureau to inform options for the future provision of this service.

Local Flood Risk Management Strategy
(City Development Scrutiny Board)



- Reviewed current position following severe flooding caused by Storm Eva on the 26th/27th of December 15.
- Evaluated the Flood Risk Management Strategy with a view to reducing risk under the requirements of sections 4 & 6 of the Flood and Water Management Act 2010.
- Considered partnership arrangements with the Environment Agency.

Advancing Bus Service Provision – Scrutiny Inquiry
(City Development Scrutiny Board)
(also promotes sustainable & inclusive economic growth)
[\(click here for scrutiny report\)](#)



- Contributed to West Yorkshire Bus Strategy consultation in order to support the improvement of bus services in Leeds.
- Facilitated debate on the Buses Bill proposal which promoted understanding of potential options for bus service improvement.

Best Council Objective

Supporting communities and tackling poverty (continued)

Areas of Scrutiny

Road Safety and KSI data
(City Development Scrutiny Board)



- Engagement with West Yorkshire Police regarding road safety enforcement and safe driving.
- Reviewed progress in the delivery of the targeted approach for the introduction of 20mph speed limits in Leeds.

Transport for Leeds, Supertram, NGT and Beyond – Scrutiny Inquiry
(City Development Scrutiny Board)
(also promotes sustainable & inclusive economic growth)



- Responding to a request for Scrutiny from the Leader of Council there has been focus on the strengths and weaknesses of the Supertram and NGT schemes in order to establish and identify what lessons can be learned and applied for future schemes and projects.

Site Allocations Plan
(City Development Scrutiny Board)
([Click here for Scrutiny Report](#))



- Provided support and challenge in accordance with the Budget and Policy Framework of the Council and support the decision making process of the Executive Board and full Council with regard to this strategic development plan.

Best Council Objective

Promoting sustainable & inclusive economic growth

Areas of Scrutiny

Migration in Leeds, including potential issues arising from the EU referendum.
(Citizens and Communities Scrutiny Board)



- Stemming from the work undertaken last year on Migration, the Board tracked its earlier recommendations as well as engaging in early discussions on the issues that need to be considered in the context of migration in light of the EU referendum outcome and its potential impact on Leeds.
- With cross-directorate engagement, they key areas raised related to the limitations surrounding data collection; impacts on local labour supply; current research into business and skills implications; potential housing and community safety implications; and the proactive steps being taken corporately on this matter.

Employment Growth and Access to Opportunities
(City Development Scrutiny Board)



- Focus was provided on job growth, particularly with regard to the nature of employment in Leeds and how local employment opportunities are being secured.
- It was established that there is a need to identify and analyse qualitative evidence regarding the quality and quantity of city-wide employment, including self-employment. It was recommended that further scrutiny be conducted in this area.

Best Council Objective

Promoting sustainable & inclusive economic growth (continued)

Areas of Scrutiny

Housing Mix

(City Development Scrutiny Board)
[\(Click here for Scrutiny report\)](#)

Powering Up the Leeds Economy Through Digital Inclusion

(City Development Scrutiny Board)
[\(Click here for Scrutiny report\)](#)

Added Value/Impact



- The monitoring of recommendations that ensure the timely delivery of the right property type and tenure within criteria of affordability as defined in the Core Strategy.



- Following up on the work undertaken in 2015/16 to review progress made against recommendations detailed in the inquiry report. The required outcomes focus on
 - a) reducing the digital divide and enhancing the economic prosperity of individuals and small enterprises.
 - b) improving digital literacy through education, learning and equipment to provide the necessary skills, confidence and support to embrace technologies.
 - c) the identification of good practice in partnership working and the co-ordination of activity.
 - d) development of a robust Digital Inclusion Strategy that supports the city's aspirations for the citizens and communities in Leeds.

Moving Forward

Towards the end of the 2016/17 municipal year, significant changes were made to the Council's management structures and also the Best Council Plan Objectives, with a refreshed Plan being agreed by Council in February 2017. Such changes have consequently led to revised Scrutiny Board remits for the 2017/18 municipal year, with details of these new Scrutiny Boards set out below.

➤ **Strategy and Resources**

Bringing together the council's central strategic and regulatory functions. This continues the arrangements for 2016/17 into the new municipal year with the addition of elections, registrars, licensing, local land charges and council tax processing previously considered by the citizens and communities board.

➤ **Infrastructure and Investment**

Bringing together the council's development and infrastructure functions to monitor the council's progress in relation to transport and planning, regeneration and housing growth. These functions were previously part of City Development. The separation of functions between this and Inclusive Growth, Culture and Sport enable sufficient focus on these key areas.

➤ **Inclusive Growth, Culture and Sport**

Bringing together the council's economic growth functions to monitor the council's progress as a strong and compassionate city promoting opportunities for access to learning, skills and employment for all. The committee will oversee the cultural and sport related functions of the council and activity in the city. These functions were previously part of City Development. The separation of functions between this and Infrastructure and Investment enable sufficient focus on these key areas.

➤ **Environment, Housing and Communities**

Bringing together services affecting the lives of citizens living and working in the council's neighbourhoods to monitor the council's progress as a citizen focussed city prioritising environmental sustainability. This continues the arrangements for 2016/17 for environment and housing whilst adding functions relating to communities which were previously considered by the citizens and communities board.

➤ **Children and Families**

Focussing on services affecting the lives of children and families in the city to monitor the council's progress as a child friendly city putting children first. This continues the arrangements for 2016/17 into the new municipal year

➤ **Adults and Health**

Bringing together social services for adults and universal public health services to monitor the council's progress in improving healthy, lifestyles and quality of care across the city driving integration and partnership with health bodies. This continues the arrangements for 2016/17 into the new municipal year.

HEALTH AND WELLBEING BOARD

THURSDAY, 20TH APRIL, 2017

PRESENT: Councillor R Charlwood in the Chair

Councillors S Golton, G Latty and
L Mulherin

Representatives of Clinical Commissioning Groups

Dr Jason Broch	NHS Leeds North CCG
Sue Robins	NHS Leeds West CCG
Dr Alistair Walling	NHS Leeds South & East CCG
Nigel Gray	NHS Leeds North CCG

Directors of Leeds City Council

Dr Ian Cameron – Director of Public Health
Cath Roff – Director of Adult Social Services
Steve Walker – Director of Children’s Services

Representative of NHS (England)

Gillian Laurence - NHS England

Third Sector Representative

Kerry Jackson – St Gemma’s Hospice

Representative of Local Health Watch Organisation

Lesley Sterling-Baxter – Healthwatch Leeds
Tanya Matilainen – Healthwatch Leeds

Representatives of NHS providers

Sara Munro - Leeds and York Partnership NHS Foundation Trust
Phil Ayres - Leeds Teaching Hospitals NHS Trust
Bryan Machin - Leeds Community Healthcare NHS Trust

Tony Cooke – Chief Officer Health Partnerships
Ann Akers – Interim Head of Communications, Engagement, Equality and
Diversity, NHS Leeds CCGs

Paul Bollom – Chief Officer, Leeds Plan

55 Welcome and introductions

The Chair welcomed all present and brief introductions were made.

The Chair also welcomed Doctor Alistair Walling – Clinical Director of Primary Care, Leeds South and East CCG who had taken over from Andrew Harris.

56 Appeals against refusal of inspection of documents

There were no appeals against refusal of inspection of documents.

57 Exempt Information - Possible Exclusion of the Press and Public

Minutes approved at the meeting
held on 20th June 2017

The agenda contained no exempt information.

58 Late Items

No formal late items of business were added to the agenda.

59 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interest.

60 Apologies for Absence

Apologies for absence were received from Councillor D Coupar; Dr Gordon Sinclair; Phil Corrigan; Julian Hartley; Moira Dumma; Thea Stein and Councillor E Taylor. Sue Robins; Phil Ayres; Brian Hughes; Gillian Laurence and Bryan Machin were welcomed as substitute members.

61 Open Forum

No matters were raised by members of the public under the Open Forum.

62 Minutes

RESOLVED – The minutes of the meeting held 20th February 2017 were approved as a correct record.

63 Draft NHS Leeds Clinical Commissioning Groups (CCGs) Annual Reports 2016-2017

The Interim Head of Communications, Engagement, Equality & Diversity for NHS Leeds South & East Clinical Commissioning Group (CCG) submitted a report on behalf of all three Leeds CCGs which highlighted the relevant sections from the draft Annual Reports of all 3 CCGs, seeking comments on the extent of their input into the Leeds Health and Wellbeing Strategy 2016-21.

Anne Akers presented the report along with Sue Robins and Nigel Gray highlighting the partnership working undertaken between the 3 Leeds CCGs and the Leeds Health & Wellbeing Board and wider partners to help deliver the Leeds Health and Wellbeing Strategy 2016-21.

Excerpts from the Draft Annual Reports were attached to the report as Appendix 1 NHS Leeds South & East CCG; Appendix 2 NHS Leeds West and Appendix 3 NHS Leeds North.

The report highlighted the timescale for submission of the Annual Reports to NHS England by 21st April 2017, which had curtailed longer consultation with the Board, however next year, with the move to the One Voice approach working together as three CCGs, an earlier discussion with members was anticipated to help shape the content and consider the wider context of alignment with the Leeds Health & Wellbeing Strategy 2016-2021

The Board discussed the draft reports and made the following comments:

- The need for a report which was user friendly.
- To produce a one city report rather than separate reports.

- The challenges of rolling out the strategies and engagement schemes across a city as diverse as Leeds.
- The work of the Board in progressing the Health and Wellbeing Strategy 2016-2021 and the need to capture this in the report.
- The need to capture the work of the third sector including the work of palliative care teams.
- To engage with communities to assess the pressures on the services. and to check how the service is making a difference.
- The need to have more input from communities.
- The approach to integrated NHS services in other core cities.
- That CCGs use their Annual General Meetings as an opportunity to engage and tell 'our city' story. This could be used along with feedback in the annual report.

Members were informed that it was a statutory duty to produce a report for NHS England which required a number of mandatory fields to be completed.

The Board welcomed a suggestion that a magazine rather than 3 reports could be produced which would be able to focus on the work undertaken across the city of integrated services and show the positives of partnership working.

It was noted for action that the Chair asked for a timetable to be provided to enable the Board to contribute to future annual reports. The Chair also requested timescales from the CCGs in relation to next year's report along with proposals for involving the Board in its development and agreement.

The Chair was grateful that the report had been presented to the Board but expressed her regret that the report had not been brought sooner to enable the Board to contribute.

RESOLVED

- a) To note the contents of the report and the comments made during discussions.
- b) That, having reviewed the information contained within the Appendices; the Board noted the comments made in respect of the extent of the NHS Leeds CCG's input in the Leeds Health and Wellbeing Strategy 2016-2021.
- c) To acknowledge the extent to which the NHS Leeds CCGs have contributed to the delivery of the Leeds Health & Wellbeing Strategy 2016-2021.
- d) To agree to the formal recording of this acknowledgement in the LHS Leeds CCGs annual reports according to statutory requirements.

Cllr. L Mulherin joined the meeting during this item.

64 Date and Time of Next Meeting

RESOLVED - To note the proposed date and time of the next Board meeting as 20th June 2017 at 2.00 pm (with a pre-meeting for board members at 1.30pm)

Cllr. S Golton joined the meeting during this item.

6 Apologies for Absence

Apologies for absence were received from Councillor G Latty, Gordon Sinclair, Phil Corrigan, Julian Hartley, Cath Roff, Steve Walker, Moira Dummer and Julian Hartley. The Board welcomed Councillor Flynn, Dean Royles, Steve Hume, Sue Rumbold and Louise Auger as substitutes to the meeting.

7 Open Forum

No matters were raised by members of the public under the Open Forum.

8 Minutes

RESOLVED – The minutes of the previous meeting held 20th April 2017 were agreed as a correct record.

9 Leeds Health and Care Plan: Progressing a conversation with citizens

The Board considered an overview of the emerging Leeds Health and Care Plan – Leeds' description of what it envisaged health and care will look like in the future and how it will contribute to the delivery of the vision and objectives of the Leeds Health and Wellbeing Strategy 2016-21.

Paul Bollom, Interim Executive Lead for the Leeds Health and Care Plan, presented the report seeking support from the Board for the draft narrative of the Plan to be published in order to develop a citywide conversation with citizens. Stuart Barnes, NHS Leeds North CCG was also in attendance.

The draft narrative set the Leeds Plan in context with the West Yorkshire Sustainability and Transformation Plan. To achieve the maximum chance of engaging the public and delivering change; the Plan was user friendly and accessible reflecting the core value of working with the population. Discussion would be held alongside the wider future discussion on provision of public services – 'changing Leeds' discussions.

A copy of the draft 'Leeds Health and Care Plan' narrative document was attached as Appendix A along with a copy of the 'Changing Leeds' document at Appendix B

During discussions the following matters were raised:

- Acknowledged and welcomed the opportunity for the Community Committees to have had early discussions on the Leeds Plan during the Spring 2017. A request for an update to the community committees was noted
- The need to realise the value of the collective Leeds Pound and emphasise this within the health economy and beyond; acknowledging that service users may be buyers as well as consumers who could form co-operatives or social enterprises. This was also an opportunity to engage businesses in the ambitions of the Leeds Health and Care Plan; to interact with inclusive growth alongside Leeds Growth Strategy and with the Leeds Academic Health Partnership

- A request for the draft Plan to include a foreword emphasising the role of feedback in shaping a live document that will evolve. Associated to this, a review of the language and phrasing to ensure a plain English approach and to avoid inadvertently suggesting that areas of change have already been decided. The narrative to also clarify who will make decisions in the future
- The Plan to include case studies
- Acknowledged the need to broaden the scope of the Plan in order to *“if we do this, then this how good our health and care services could be”* and to provide more detail on what provision may look like in the future
- Noted the request for the Plan to provide more focus on some of the options from the Joint Health and Wellbeing Strategy
- References to taking self-responsibility for health should also include urgent care/out of hospital health
- References to the role of the Leeds Health and Wellbeing Board and the Joint Health and Wellbeing Strategy to be strengthened and appear earlier in the Plan
- Assurance was sought that the Plan would be co-produced as part of the ongoing conversation
- A focus on Leeds figures rather than national
- Requested that a follow up paper with more detail, including the extended primary care model, be brought back in September.

In conclusion, the Chair noted that the Board was supportive of the draft Plan being released for consultation, subject to the amendments suggested being made. Additionally, she expressed her support for the ‘plan on a page’ approach but noted that a decision needed to be made on whether to have a generic approach or provide specific information within the Plan i.e. detail had been provided on some health issues but not others such as Primary Care. In response, it was agreed that the SRO’s, the Interim Executive Lead for the Leeds Plan, a representative of Healthwatch and the Health Partnership Team would review the draft Plan narrative, including the ‘plain English’ request and report back to the Board in September 2017.

RESOLVED

- a) To note the contents of the report and the comments made during discussions;
- b) That having considered the draft narrative for the ‘Leeds Plan’, the feedback provided on whether it provides appropriate information to progress our conversation with citizens about the future of health and care in Leeds be noted.
- c) To note the intention for the SRO’s, the Interim Executive Lead, a representative of Healthwatch for the Leeds Plan and the Health Partnership Team to review the draft Plan narrative, including the ‘plain English’ request; and would report back to the Board in September 2017.

- d) To approve plans to progress a conversation with the public, based around the content of the summary report, and delivered in conjunction with the 'Changing Leeds' discussion.

10 Leeds Health and Care Quarterly Financial Reporting

The Board considered the report of the Leeds Health and Care Partnership Executive Group (PEG) which provided an overview of the financial positions of the health and care organisations in Leeds, brought together as one single citywide quarterly financial report.

The report provided a financial 'health check' to clarify where the current and expected financial pressures were in the local health and care system. This gave the Board an opportunity to direct action to support an appropriate and effective response as part of the Boards role in having strategic oversight of both the financial sustainability of the Leeds health and care system; and of the executive function carried out by the Leeds Health and Care Partnership Executive Group.

Bryan Machin, Chair of the Citywide Directors of Finance Group, presented the report. He highlighted key headlines from the report including:

- The Leeds health & care system ended 2016/17 in a more favourable position than that predicted at quarter 3.
- The plans for health and care services within Leeds City Council and for the Leeds CCGs demonstrated the delivery of a breakeven position across the future 4-year planning period. However, this was reliant on the assumed delivery of significant levels of recurrent savings and the CCGs being able to access some of their previously accumulated surpluses.
- The aggregate 4-year plans of the three NHS Trusts would not achieve breakeven across the whole period without receipt of additional national funding, better management of demand, and delivery of significant levels of savings.
- The significant financial risk associated with the plans of all partners and that further citywide action is required to mitigate the risks in single organisation plans.

A question was raised over whether budget sharing to further the 'one approach' to health and care would be supported by the Directors of Finance. It was noted that although this approach may be viewed favourably, consideration would have to be given to the evidence required to support this approach. Members recognised that statutory and regulatory responsibilities may impact on collaboration but felt that this approach should be explored.

Further discussions noted the continuing austerity measures and the challenge of finding money upfront to invest in collaborative working. Concern was expressed that CCGs may not be able to draw down any previously accumulated surplus funds, as suggested in the report, due to Treasury restrictions and national funding pressures. An approach to PEG was suggested in the first instance to consider the opportunities for collaboration and budget sharing.

RESOLVED –

- a) Having reviewed the Leeds health & care quarterly financial report, the Board noted its contents and the comments made during discussions;
- b) To note the extent of the financial challenge over the next year and until 2021 and the need to further develop a shared system-wide response and assurance that this challenge will be met;
- c) As part of the Boards' role to provide clear guidance to the Leeds Health and Care Partnership Executive Group on the possible actions required to achieve financial sustainability, the Board asked that PEG
 - i) Convene a workshop to consider and identify the opportunities for collaboration and budget sharing
 - ii) Undertake a piece of work to gather and understand savings and Return on Investment.

11 **Being the Best City For Health Requires the Best Workforce**

Tony Cooke, Chief Officer Health Partnerships Team, presented a report summarising the city's challenges relating to workforce and three potential and developing solutions. The Board was asked to consider it's' role in progressing, steering and directing future work to address the challenges, in the short term these were identified as:

- The impact of nursing bursaries (25% drop in applications)
- The impact of Brexit (96% fall in people coming to the UK to work)
- The number of health and care practitioners due to retire within the next 5 years (600,000)

The challenges ahead had highlighted the need to systematically "Grow your own workforce" with a focus on the establishment of a Health and Care Academy for Leeds, promotion of the living wage and supporting disabled people into employment.

Health & Care Academy – The Health and Social Care Academy would support a better targeting of employment opportunities in the city's more deprived areas. In answer to a query the Board received assurance that the Health Academy would focus on business as well as clinical skills, recognising the role of small and medium businesses in the health and care sector.

Work Related Long Term Illness - 32,000 people in Leeds received Employment & Support Allowance (ESA) - financial support for those who were unable to work through disability or illness. Of these, it was suggested that a large number had work related anxiety or musculoskeletal issues; and with the right support available to employers, that skilled and/or experienced workforce could be retained.

Dave Roberts, LCC Financial Inclusion Manager, provided the Board with information on the 'Living Wage', in particular:

- The influence the public sector had on the private sector
- 60% of children living in poverty are from working households
- The proven link between poverty and ill-health

Discussion followed on the proposal for public services to collaborate and develop a strategy to encourage momentum within the private sector for the Living Wage, noting a seminar had been proposed by the Integrated

Commissioning Executive (ICE) as an initial focus for the strategy. Comments included:

- Quality Care work – Paying appropriate wages will encourage staff retention, boost health and care outcomes and alleviate child poverty
- One approach to training - 57,000 people in Leeds work in the health and care sector and were largely trained within the organisation they work for. 'One approach' to training would encourage rotation throughout the health and care sector settings and break down barriers between the health and care settings in the public/private sector.
- The opportunities for joined up learning and training, recognising that there were issues across the public and private sectors which required the same training – such as moving/handling technique
- Awareness that many working in the health and care sector do so whilst they gain non-health and care related qualifications and/or language skills. Once complete, they often move out of the health and care sector
- The impact of the Apprenticeship Levy and whether this could be invested in health and care apprenticeships

RESOLVED -

- a) That, having considered the role of the Health and Wellbeing Board in overcoming challenges relating to workforce; the comments made during discussions be used to provide direction for progress towards the priorities of the Leeds Health and Wellbeing Strategy 2016-21.
- b) To support the engagement of members in discussions about the Living Wage and attend the Low Pay Seminar when arranged.
- c) To oversee/raise the profile of the Supporting Disabled People into Employment Project to ensure it remains consistent with the city's health and wellbeing priorities and participate in a 'health, wellbeing and employment workshop' in October 2017.
- d) To continue to note and support the development of Leeds Health and Social Care Academy and to receive regular updates on progress.
- e) To note that the City Workforce Work stream should be used to understand and plan responses to these challenges and keep the Board up to date with progress.

12 For information: Better Care Fund Quarterly Reports

Steve Hume, Chief Officer, Resources & Strategy (LCC Adults & Health) presented a report for information on the completed Better Care Fund (BCF) reporting templates for quarters 2, 3 and 4 for 2016-17. The report noted that a requirement of the BCF is that completed reporting templates are submitted quarterly to NHS England to provide assurance that the conditions of the BCF are being met.

RESOLVED – That the completed BCF reporting templates for quarters 2, 3 and 4 for 2016-17 be noted for information.

13 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next formal Board meeting as Thursday 28th September 2017 at 10.00am (with a pre-meeting for Board members at 9.30am).

EXECUTIVE BOARD

WEDNESDAY, 19TH APRIL, 2017

PRESENT: Councillor J Blake in the Chair

Councillors A Carter, S Golton,
R Charlwood, D Coupar, R Lewis, J Lewis,
L Mulherin, M Rafique and L Yeadon

177 Opening Remarks

The Chair acknowledged that a General Election, announced the previous day, would be held on the 8th June 2017. The Chief Executive confirmed proposals to hold the election count at Leeds Town Hall and the Civic Hall.

178 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 2 to the report entitled, 'Right to Buy Replacement Funding: Investment to Support the Delivery of New Supply Affordable Housing', referred to in Minute No. 187 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of a particular person, and of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information was obtained through Expressions of Interest then it is not in the public interest to disclose this information at this point in time. Also it is considered that the release of such information would, or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective purchasers of other similar properties would have access to information about the nature and level of consideration which may prove acceptable to the Council;
- (b) Appendix 2 to the report entitled, 'Hotel Investment in Leeds', referred to in Minute No. 189 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of a particular person and/or organisation (including the authority holding that information), and of the Council. The information is not publicly available at the present

time and the release of the information would, or would be likely to, prejudice future transactions to secure hotel investment in Leeds;

- (c) Appendices 1 and 2 to the report entitled, 'The Development of Headingley Stadium', referred to in Minute No. 195 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of third parties and of the Council, and the release of such information would be likely to prejudice the interests of all parties concerned. Whilst there may be a public interest in disclosure, in all the circumstances of the matter, maintaining the exemption is considered to outweigh the public interest in disclosing this information at this time.

179 Late Items

Although no formal late items of business had been submitted for the Board to consider, prior to the meeting, Board Members had been in receipt of an updated version of Appendix 1 to agenda item 13 entitled, 'Hotel Investment in Leeds' (Minute No. 189 refers).

180 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting, however, in relation to the agenda item entitled, 'The Development of Headingley Stadium', Councillor Yeadon drew the Board's attention to her position as Trustee of Leeds Rugby Foundation. (Minute No. 195 refers).

181 Minutes

RESOLVED - That the minutes of the previous meeting held on 22nd March 2017 be approved as a correct record.

HEALTH, WELLBEING AND ADULTS

182 The Green - Moving from a Residential Home to a Recovery Service: Transition Plan

Further to Minute No. 136 of the meeting held 8th February 2017, the Director of Adults and Health submitted a report which presented a detailed transition plan for The Green care home and day centre for Board Members' information.

In response to Members queries, assurance was given that users of the Dementia Day Care facility currently based at The Green had received a guarantee that they would be offered a place at the nearest alternative Dementia Day Care facility to them as well as discussions on other choices available. Additionally it was confirmed that every resident and their next of kin had been sent lists of alternative homes rated as "Good" by the Care Quality Commission within 5 miles of The Green and within 5 miles of their family's home for their consideration. Discussions followed on the criteria used by the CQC to assess accommodation.

The Board noted the intention to provide bespoke support for the residents and their families; and that regular update reports would provide the Board with reassurance on the progress of the transition arrangements.

RESOLVED –

- (a) That the Transition Plan, as set out within the submitted report, be noted;
- (b) That the associated proposed timescales, as detailed at Appendix 3 to the submitted report, be noted;
- (c) That it be noted that the Director of Adults and Health will be the responsible officer for the implementation of the Transition Plan.

(As stated within the submitted report, given that the substantive decisions taken on such matters were the subject of a previous Call In, the matters referred to within this minute were not eligible for Call In under the provisions of Executive and Decision Making Procedure Rule 5.1.2)

CHILDREN AND FAMILIES

183 The Annual Standards Report 2015-16

The Director of Children and Families submitted a report presenting the progress which had been made during 2015/16 towards achieving the aims and priorities outlined in the education strategy for Leeds: 'The Best City for Learning 2016-2020'.

The Board commended the work undertaken by teachers, Headteachers and support staff to raise the overall standards of attainment for Leeds pupils and bring about an increase in the number of Leeds schools rated as "good" and "outstanding" by Ofsted. The areas identified in the report as requiring further improvement were discussed with the Board receiving assurance that recent investment in Social, Emotional and Mental Health support services would bring about progress for those pupils accessing those services.

In response to a query, the Executive Member for Children and Families provided assurance that strategies were in place to address the issues identified in the report as requiring improvement and further reports providing an update on progress would be presented to the Board in the future.

RESOLVED –

- (a) That the submitted report and appendices, which detail the outcomes of Leeds' children and young people in the 2015 / 2016 academic year, be noted;
- (b) That the Board's comments / recommendations made against the expectations for future developments in learning, and also on the ways that Leeds intends to diminish differences between key groups across the city, including those pupils with 'pupil premium' funding, Special

Educational Needs and Disability (SEND) or within a minority group, be noted;

- (c) That support be given to the provision of ongoing support, challenge and intervention in Leeds in order to ensure that progress continues to be made towards the 'Best City for Learning';
- (d) That it be noted that the Head of Learning Improvement is responsible for the implementation of the 'Best City for Learning' strategic plan.

184 Contextualising Future Challenges to Education in Leeds

The Director of Children and Families submitted a report which outlined the potential pressures that could impact upon education standards across Leeds in the future. This report followed the 'Annual Standards Report' for 2015-16 (Minute No. 182 refers) which presented the data regarding the performance in education and learning over the past year and the measures being implemented to progress such performance.

In responding to matters raised during discussions, the Executive Member for Children and Families provided assurance that individual strategies had been developed in support of each theme highlighted within the report. Future progress reports to the Board on the strategies could explore how other cities tackle the same issues; provide a comparison with Leeds' outcomes and clarify those issues which were within local authority control, those issues which had been regionalised and those which remained in control of Central Government.

RESOLVED –

- (a) That the submitted report, detailing the potential significant future challenges to education in Leeds, be noted;
- (b) That having considered the impact of such challenges in the different areas across Leeds, the comments made by the Board with regard to the approaches being made to mitigate the effect of them, be noted.

185 Approval to Spend for the Learning Places Expansion Project at Cockburn School

The Director of Children and Families submitted a report providing details of a proposal brought forward to meet the Local Authority's duty to ensure sufficiency of school places, and which supported the achievement of the Best Council priorities to improve educational achievement and close achievement gaps. Specifically, the submitted report sought the relevant 'Approval to Spend' in order to deliver an expansion project at Cockburn (Academy) School to accommodate an increase in the Published Admission Number (PAN) from 210 to 240 from September 2018, including a 'bulge' cohort of 60 additional pupils from September 2017.

RESOLVED –

- (a) That Capital expenditure of £1,559,624 to support the increase in PAN at Cockburn School, be authorised, with it being noted that this figure is

the maximum project budget and encompasses all works associated with this scheme;

- (b) That the programme dates, as identified within section 4.0 of the submitted report, regarding the implementation of this decision, be noted, with it also being noted that the final delivery date for this scheme is prior to the commencement of term September 2017;
- (c) That the necessary authorisation be provided to enter into a grant agreement with Cockburn Multi-Academy Trust for the sum of £1,559,624, with the terms of the agreement being approved by the Director of Children and Families, under his existing delegated authority;
- (d) That it be noted that the officer responsible for the implementation of such matters is the Head of Learning Systems.

COMMUNITIES

186 Bangladeshi Centre

The Director of Communities and Environment submitted a report providing an outline of the events that had led to a dispute between the directors of the Bangladeshi Centre Charity. The report set out the steps that had been taken to date in order to seek to resolve the conflict, and looked to allow for a Council-facilitated approach towards the effective governance of the Charity.

The report proposed deadlines for progress to be made to secure the future of the centre or guide action to be taken for the Council to recover or take control of the centre. A request for Members to be briefed on the progress made against the milestones was noted.

RESOLVED –

- (a) That the work undertaken by officers since 30th May 2015 to seek to resolve the dispute between the two sets of directors responsible for the running of the centre be noted;
- (b) That the Director of Communities and Environment be requested to work with the directors of the Bangladeshi Centre and the Charity Commission in order to seek a joint solution to the effective governance of the Charity which satisfies the requirements of the Council by the deadlines as stated in paragraph 3.13 of the submitted report;
- (c) That in the absence of a joint solution which satisfies the requirements of the Council, or should the Charity become insolvent, the Director of Communities and Environment be requested to work with the Charity Commission in order to request the Charity Commission to create a scheme for the Centre with the Council as the sole trustee, or ultimately, to begin court proceedings to recover the asset and run the community centre in the interests of the Bangladeshi and wider community, and that such a decision be delegated by Executive Board

to the Director of Communities and Environment, in consultation with the Executive Member for Communities, and in taking account of the running costs and liabilities that would arise to the Council in taking such action.

187 Right to Buy Replacement Funding: Investment to support the delivery of new supply Affordable Housing

Further to Minute No. 45 of the Executive Board meeting held on 17th July 2013, the Director of Resources and Housing submitted a report providing an overview of the Right to Buy Replacement Programme, and which sought relevant approvals for funding contributions towards a number of affordable housing schemes being delivered by Registered Providers and the Third Sector.

Following consideration of Appendix 2 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report be noted;
- (b) That the Right to Buy Replacement funding applications, as detailed within the submitted report/appendices be approved; that the necessary authority to spend be granted; and that further to this, approval be given to enter into grant agreements for those schemes as listed within exempt Appendix 2, and as detailed at section 3.8 of the submitted report.

ENVIRONMENT AND SUSTAINABILITY

188 Leeds Quality Park Assessments (Adaptation to Climate Change)

The Director of Communities and Environment submitted a report which outlined details of the progress which had been made against the Leeds Quality Park Standard and which looked to consider the implications of the revised national Green Flag criteria on future assessments of parks and green spaces in Leeds; particularly in terms of adapting for climate change.

Discussion followed on the success of partnership working to create successful spaces - such as Middleton Park working with the local "Friends of" group and St Aiden's Nature reserve, a partnership between the Council and RSPB; and its important role as a floodland/wetland during the 2015 floods. The creativity and innovative approach of the Parks and Countryside team was commended.

RESOLVED –

- (a) That the adoption of the revised Green Flag Award® guidance manual together with the field based scoring methodology, as appended to the submitted report, be approved, for inclusion within future assessments against the Leeds Quality Parks standard;

- (b) That approval be given for the Parks and Countryside service to work with Community Committees, and 'friends' and volunteer groups in order to physically adapt sites with the aim of meeting the challenges of climate change mitigation and adaptation;
- (c) That it be noted that the Chief Officer (Parks and Countryside) is responsible for the implementation of such resolutions for assessments that take place from summer 2017.

ECONOMY AND CULTURE

189 Hotel Investment in Leeds

The Director of City Development submitted a report providing an update on the current position regarding hotel investment in Leeds, the predicted growth requirements and the forward plan of the Council's interventions which aimed to stimulate and manage such growth.

Prior to the meeting, Board Members had received an updated version of Appendix 1 to the submitted report (Hotel Investors' Fact Sheet).

Comments highlighted the recent investment in the sector which now provided a broad style of hotels and supported expansion in the tourism & leisure; retail and conference sectors and Leeds' bid for the Capital of Culture Bid 2023 as well as raising Leeds' destination profile. The availability of app-based companies offering more informal city-centre accommodation was also noted.

Additionally, discussion considered the role of Local Enterprise Partnership (LEP) and West Yorkshire Combined Authority in the development of the Portland Crescent hotel site.

Following consideration of Appendix 2 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That in taking into account current demand and associated future challenges, the current position regarding hotel investment in Leeds, as outlined within the background factsheet appended to the submitted report, be noted, with the contents of the submitted cover report together with that of the appendices also being noted;
- (b) That the estimated growth required, should Leeds win European Capital of Culture 2023, be noted;
- (c) That the growth in bed stock to date in 2017 be noted;

- (d) That the recent announcement and progress made with regard to hotel investments, together with the proactive forward plan for City Development directorate, be noted;
- (e) That agreement be given to the Council continuing to deliver a programme of interaction with national and international investors, in order to support the growth of the hotel market in Leeds.

EMPLOYMENT, SKILLS AND OPPORTUNITY

190 Promoting Apprenticeships - Update Report

Further to Minute No. 103 of the meeting held 16th November 2016, the Director of City Development submitted a report providing an update on the progress which had been made against a range of activities aimed at the promotion of apprenticeships. In addition, the report also set out an ambitious and innovative programme of activity which looked to maintain the Council's commitment to the apprenticeships agenda.

The success of Leeds Apprenticeship Recruitment Fair was noted and the work undertaken by the Leeds Apprenticeship Hub - part of the Council's Employment and Skills Service - was commended. The Board also noted comments in respect of the partnership working proposed with external providers to ensure value for money and a coherent offer of aligned apprenticeship schemes.

In response to concerns that apprenticeships were not promoted by schools, the Executive Member for Employment, Skills and Opportunity, confirmed that he would write to all Leeds' schools seeking to promote the apprenticeship offer. Additionally, he reported that a copy of the "What I Can Be" magazine had been sent to every 11 year old in Leeds which provided information on future learning pathways and a copy would be provided to all Members of Council.

RESOLVED – That the actions and achievements as described within the submitted report be noted, and that the Council's continued ambitious agenda to support residents and businesses in the city to access apprenticeships, be endorsed.

RESOURCES AND STRATEGY

191 Financial Health Monitoring 2016/17 - Provisional Outturn

The Chief Officer (Financial Services) submitted a report presenting the Council's provisional outturn position for the 2016/17 financial year. In addition, the report also sought approval to the creation of an earmarked reserve in order to support Armed Forces Day which was scheduled for June 2017.

The Executive Member for Resources and Strategy highlighted the outturn position of an approximate Budget underspend of £2m, thus reducing the use of general reserves; and the proposals to utilise the recent award of £9.6m

Innovation Funding from the Department of Education to Children's Services over the next three years.

Discussion followed on the savings achieved by altering the Minimum Revenue Provision (MRP) – an annual charge for the repayment of borrowing and other capital financing liabilities – and Members noted the intention to provide further details on the management of MRP in a report proposed for the July Board meeting.

RESOLVED –

- (a) That the provisional outturn position of the Local Authority for the 2016/17 financial year, be noted;
- (b) That the creation of an earmarked reserve of £30k, in order to support Armed Forces Day in June 2017, be approved.

REGENERATION, TRANSPORT AND PLANNING

192 Housing White Paper - Department of Communities and Local Government (DCLG)

The Director of City Development submitted a report presenting for approval the Council's proposed response to the Government's Housing White Paper (HWP) (and associated background and technical documents) entitled, 'Fixing our Broken Housing Market', which were issued by the Department for Communities and Local Government (DCLG) on the 7th February 2017.

In presenting the report, the Executive Member for Regeneration, Transport and Planning, highlighted the contents of a letter proposed to accompany the response which provided an overview of how the Council would engage with the Government and identified the potential for good working relationships to achieve more for Leeds.

Additionally, the Board considered the inclusion of an 'environmental impact' statement on planning applications which would seek to ensure developers indicated measures intended to mitigate any detrimental environmental impact which may be caused by their schemes.

RESOLVED –

- (a) That approval be given to the recommendations in response to the HWP questions, Background papers and Technical information, as set out within appendices 1 and 2 of the submitted report;
- (b) That approval be given to the additional City Council comments in response to the HWP, as set out within Appendix 1 to the submitted report;
- (c) That the necessary authority be delegated to the Chief Planning Officer, in consultation with the Executive Member for Regeneration, Transport and Planning, to make any further supplementary or additional comments to the HWP, Background papers and Technical

information, in addition to the submitted material considered by the Board;

- (d) That for those reasons as specified in paragraph 4.5.2 of the submitted report, the resolutions within this minute be exempted from the Call In process.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process if the decision taker considers that any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, due to, as stated within the submitted report considered by the Board, the short timescales to comment upon the HWP proposals (set by DCLG) and the timing of Scrutiny and Executive Board meetings. The HWP (Background papers and technical material) was issued on the 7th February 2017. Due to the wide ranging nature of the material and the need to complete internal consultation across Council services in preparing the draft response, it had not been possible to report to Executive Board until the April cycle. The deadline set by DCLG for final responses was the 2nd May 2017. Consequently, if the submitted report was to be Called In, it would be likely that this further consideration and any additional recommendations to Executive Board would not be concluded until after the deadline)

193 Hunslet Riverside Regeneration Delivery Plan

Further to Minute No. 52, 23rd September 2015, the Director of City Development submitted a report which provided an update on the Hunslet Riverside area of the South Bank and which sought approval of the Hunslet Riverside Regeneration Delivery Plan, together with a range of actions towards the Plan's implementation.

In presenting the report, the Executive Member for Regeneration, Transport and Planning reflected on the long standing role of the authority in shaping this area of the city and the Council's continuing ambition for the area.

RESOLVED –

- (a) That the progress already made in bringing forward development and investment schemes across Hunslet Riverside be noted, together with the opportunities which still remain;
- (b) That the Hunslet Riverside Regeneration Delivery Plan be approved;
- (c) That it be noted that the Director of City Development will undertake to agree terms with Citu for the sale of Council land, at market value, for a primary school and further residential development;
- (d) That the progression of work to assemble land at Armouries Drive in order to unlock development potential and to support the public realm connectivity, as set out within paragraph 3.5.9 of the submitted report, be supported.

194 Aire Valley Leeds Area Action Plan - Main Modifications consultation

Further to Minute No.52 of the meeting held 27th July 2016, the Director of City Development submitted a report which sought approval to commence a six week consultation period in respect of the recommended modifications to the Aire Valley Leeds Area Action Plan.

RESOLVED –

- (a) That the Schedule of Main Modifications, as attached at Appendix 1, together with the Sustainability Appraisal of the Main Modifications, as attached at Appendix 2 to the submitted report, be approved for the purposes of being the subject of a 6 week period of public consultation;
- (b) That it be noted that the Head of Strategic Planning (City Development) will be responsible for the implementation of the resolution above.

(In accordance with the Council's Executive and Decision Making Procedure Rules, the matters referred to within this minute were not eligible for Call In as the power to Call In decisions does not extend to those decisions made in accordance with the Budget and Policy Framework Procedure Rules. As stated within the submitted report, the Plan was considered by Scrutiny Board (City Development) on 17 May 2016 in accordance with the Budget and Policy Framework Procedure Rules and approved for submission to the Secretary of State by Council on 19 September 2016. The subsequent scrutiny by the Independent Inspector has given rise to the need for the consideration of the submitted report, which is a formality of the statutory procedure and an intermediate decision made within the Budget and Policy Framework).

195 The Development of Headingley Stadium

The Director of City Development submitted a report which sought approval in principle to proposed arrangements in order to enable the Council to facilitate third party investment in the proposed development of the Headingley Stadium.

Discussion identified both Leeds Rhinos Rugby League Club and Yorkshire County Cricket Club, based at the Stadium, as significant contributors to the city; and considered the economic impact on the city if the redevelopment proposals were not progressed. Reference was made to the future of Test Cricket at Headingley Stadium and the stance adopted by the English Cricket Board. In terms of progressing the proposals, a suggestion to involve Opposition Group Leaders on Executive Board in the consultation on the agreement of the final terms of the arrangements and the relevant documentation was accepted.

Additionally, the Chief Executive reported receipt by Members of a representation from Councillor M Dobson with a request for Executive Board to set aside recommendation (d) of the report in order to make the matter available for Call-in. Councillor Golton expressed his support for this request. The remainder of the Board noted the impact any delay would have on implementation of the proposals.

Following consideration of Appendices 1 and 2 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which were considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the principle of the Council facilitating the redevelopment of Headingley Stadium by acting as tenant for the redevelopment of the North/South Stand and entering into lease arrangements with Yorkshire County Cricket Club and Leeds Cricket Football and Athletic Company, either individually or through a New joint company owned by the clubs, be approved;
- (b) That the draft Heads of Terms, as outlined in exempt Appendix 1 to the submitted report, be approved;
- (c) That based upon the draft Heads of Terms, as outlined in exempt Appendix 1 to the submitted report, approval be given for the agreement of the final terms of the arrangements and the relevant documentation to be delegated to the Director of City Development, in conjunction with the Chief Officer (Financial Services) and in consultation with the Leader of Council; the Executive Member for Transport, Regeneration and Planning and the Opposition Group Leaders on Executive Board;
- (d) That for those reasons as detailed within paragraph 4.5.2 of the submitted report, the resolutions within this minute be exempted from the Call In process;
- (e) That the underwriting arrangements, as referred to in paragraph 3.12 of the submitted report, be approved;
- (f) That it be noted that the Director of City Development and the Chief Officer (Financial Services) will be responsible for the implementation of the resolutions above.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process if the decision taker considers that any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, because, as stated within the submitted report considered by the Board, it had not been possible to submit this matter to the Board sooner so as to have been eligible for Call In, as it was not until January 2017 that it became clear that the originally proposed funding package was not capable of being delivered and the proposed alternative option had only emerged in the course of the last few weeks. Given that timing was now a critical issue and any delay would seriously prejudice the Council's interests, as it was understood that work needed to start in June 2017 in order to enable the stand to be completed in

time for the 2019 Cricket World Cup. Should this matter not be dealt with at the 19 April 2017 Executive Board, it would not be possible to progress the various agreements necessary to enable the building work to commence in the required timescales and the public benefits of the stadium redevelopment may be lost).

(Under the provisions of Council Procedure Rule 16.5, Councillor S Golton required it to be recorded that he abstained from voting on this matter)

DATE OF PUBLICATION: FRIDAY, 21ST APRIL 2017

**LAST DATE FOR CALL IN
OF NELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 28TH APRIL 2017

This page is intentionally left blank

EXECUTIVE BOARD

WEDNESDAY, 21ST JUNE, 2017

PRESENT: Councillor J Blake in the Chair

Councillors R Charlwood, D Coupar,
S Golton, J Lewis, R Lewis, L Mulherin,
M Rafique and L Yeadon

SUBSTITUTE MEMBER: Councillor B Anderson

APOLOGIES: Councillor A Carter

1 **Substitute Member**

Under the provisions of Executive and Decision Making Procedure Rule 3.1.6, Councillor B Anderson was invited to attend the meeting on behalf of Councillor A Carter, who had submitted his apologies for absence from the meeting.

2 **Exempt Information - Possible Exclusion of the Press and Public**

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 6 to the report entitled, 'East Leeds Orbital Road: Land Assembly and Financing', referred to in Minute No. 19 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of particular people, and of the Council. It is therefore considered that the release of such information would, or would be likely to prejudice the Council's commercial interests in relation to potential transactions.

3 **Declaration of Disclosable Pecuniary Interests**

There were no declarations of Disclosable Pecuniary Interests made at the meeting.

4 **Minutes**

RESOLVED – That the minutes of the previous meeting held on 19th April 2017 be approved as a correct record.

5 Chair's Opening Comments

The Chair welcomed all in attendance to the meeting and reflected upon the number of significant events which had occurred since the previous Board meeting on 19th April 2017, including the General Election.

Specifically however, the Chair made reference to the atrocities which had occurred in London and Manchester in recent weeks, and also to the fire which had recently occurred at Grenfell Tower, London. On behalf of the Board, the Chair extended the Council's sympathies to all of those who had lost their lives and to all of those who had been affected by those terrible events.

With regard to the fire at Grenfell Tower, the Chair invited the Director of Resources and Housing to provide an update and also reassurance, as to the actions which the Council was taking in light of the Grenfell Tower fire.

The Board noted that checks had been undertaken on the cladding systems used in Leeds, with reassurance being provided that none of the systems used had been comparable to those at Grenfell Tower. It was also noted that as a precautionary measure, further testing would take place on the materials used in the city's high rise buildings. Reassurance was also provided on the 'compartmentation' system used in Leeds which had been established in order to contain fires within high rise buildings. Members also received an update on the installation of sprinkler systems which had occurred in a number of blocks in the city to date, and it was noted that this programme had prioritised those blocks which had been reserved for older residents. In light of the Grenfell Tower fire, emphasis was also placed upon the wish to continue to promote the importance of sprinkler systems in high rise buildings as a key fire safety measure on a national level.

Finally, the importance of the communication and engagement work with tenants was highlighted, and that this programme of engagement would continue.

Members welcomed the update and the reassurance provided, thanked the Executive Member for Communities for the lead which she had taken on such issues, and requested that Members be kept informed of developments in this area, as and when they occurred.

ENVIRONMENT AND SUSTAINABILITY

6 Waste Depot Development

The Director of Communities and Environment submitted a report outlining the current depot provision across the Council and the current operational and financial risks associated with this. The report also outlined the work that had been undertaken to develop options in order to mitigate such risks, including the costs, issues and benefits associated with these options, and which sought approval for capital funding in order to deliver a new depot for the use of Waste Management and other Council services.

In response to a Members' enquiries, the Board received assurances on the proposed development, specifically in respect of the service's efficiency levels and its impact upon carbon output levels. In addition, with regard to the issue of continuity of service, it was acknowledged that a robust continuity plan would be established as part of this development.

Responding to an enquiry, assurances were provided in terms of keeping Elected Members informed of developments as they occurred in this area.

RESOLVED –

- (a) That the contents of the submitted report, be noted;
- (b) That the injection of £4.01m of unsupported borrowing into the capital programme, in order to fund the development of a new operational depot on Newmarket Approach, be authorised;
- (c) That authorisation be given to begin the process to tender for the construction of a new operational depot, on the land off Newmarket Approach behind the Refuse and Energy Recovery Facility (RERF), subject to necessary consultation and Planning permission;
- (d) That it be noted that the Chief Officer, Waste Management, will be responsible for the implementation of such matters.

CHILDREN AND FAMILIES

7 Outcome of consultation to change the age range of Hovingham Primary School from 3-11years to 2-11years.

The Director of Children and Families submitted a report regarding the outcome of consultation on a proposal to change the age range of Hovingham Primary School from 3-11 years to 2-11 years, and which sought approval to publish a statutory notice in respect of this proposal.

RESOLVED –

- (a) That the publication of a Statutory Notice to lower the age limit of Hovingham Primary School from 3 to 2, changing the school's age range from 3-11 years to 2-11 years, be approved, which would enable the school to deliver free early education entitlement for eligible 2 year olds;
- (b) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

8 Learning Places Programme - Capital Programme Update

Further to Minute No. 127, 14th December 2016, the Director of Children and Families, the Director of Resources and Housing and the Director of City Development submitted a joint report presenting an update on the 3 year strategy for providing sufficient school places in the city, on the progress of the projects currently forming part of the Learning Places Programme, outlining the revised programme of governance arrangements and which sought relevant approvals in order to progress the programme.

The Board acknowledged the complexities of the challenges being tackled by the Programme, and in response to an enquiry, Members highlighted the need for the Council to continue to work in a cohesive cross-party manner in order to effectively address such challenges.

Also, the Board received further information on the actions which were being taken with the aim of ensuring that the planning process in this area operated as smoothly as possible, and discussed the process by which proposals were brought forward as part of the Learning Places Programme.

Members also considered the Community Infrastructure Levy (CIL), and how such monies could potentially be utilised to help address those issues being tackled by the Learning Places Programme, and it was noted that a report regarding CIL was scheduled to be submitted to the July meeting of the Board.

In conclusion, it was undertaken that should any specific Board Members require it, a briefing on such matters could be provided to them.

RESOLVED –

- (a) That the ‘authority to spend’ on the Learning Places Programme for the three schemes, as detailed in the submitted report, at a total value of £19.3m, be approved;
- (b) That approval be given for the balance of the programme capital risk fund to be reset from £6.13m to £10.771m, in order to facilitate effective risk management at programme level, with approval also being given on the ‘authority to spend’ on the increase of £4.641m;
- (c) That approval be given to the revision of the programme governance arrangements, which are proposed to maintain an appropriate level of check and challenge, which include:-
 - the delegation of the approval of design and cost reports for the schemes which form part of the programme, approved by Executive Board, to the Director of Children & Families, and that these approvals shall be subject to the agreement of the Director of City Development and the Director of Resources & Housing, in consultation with the appropriate Executive Member, and that these reports will be open to scrutiny by Members; and
 - the delegation of the management and use of the basic need risk capital fund to the Director of Children & Families, and that these decisions shall be subject to the agreement of the Director of City Development and the Director of Resources & Housing, in consultation with the appropriate Executive Member, and that decisions on these matters will be open to scrutiny by Members.

- (d) That the following be noted:-
- (i) The good progress made on this challenging programme of work, which is currently valued at £128.651m.
 - (ii) That the following benefits have been delivered from the Projects commissioned via the programme from 2014 onwards. These have been called off through either the YORbuild arrangements and/or in conjunction with the Leeds Local Education Partnership (LLEP). The programme has in total supported **72 new and existing apprentices and 102 people into employment**. These figures relate to employees of both main contractors and their supply chains. These schemes have also **recycled or reused 99% of the waste generated** during the construction process with **only 1% going to landfill**.
 - (iii) The projected funding deficit which currently stands at £71.20m based on Education Funding Agency rates, and that with this in mind, Executive Board support be given to the arrangement of a meeting between the Executive Member for Children's & Families and the Education Funding Agency.
 - (iv) That in the current reporting period there has been one request to access the programme capital risk fund for Bramley Primary School totalling £0.57m, which was approved in accordance with the Executive Board governance arrangements.
 - (v) That any savings made on applications on the programme capital risk fund are returned to the risk fund in order to support continued management of programme risks.

COMMUNITIES

9 Illegal Money Lending Team Progress Report

Further to Minute No. 23, 15th July 2015, the Director of Communities and Environment submitted a report which provided an update on the activities of the national Illegal Money Lending Team (IMLT) within Leeds, together with an updated action plan.

Members welcomed the submitted report, paid tribute to the vital work being undertaken in this area, and highlighted the need to ensure that such good work was communicated as effectively as possible.

RESOLVED – That the contents of the submitted report together with the Illegal Money Lending Team Action Plan, as set out within Appendix 1, be noted, and that the Director of Communities and Environment be requested to monitor the progress of the Illegal Money Lending Team against the plan, and prepare a further report in 12 months' time on the activities of the IMLT within Leeds.

ECONOMY AND CULTURE

10 Graduate retention and mobility and its impact on the Leeds economy

The Director of City Development submitted a report which presented the main findings from recent and current research in respect of graduate mobility to and from Leeds, and which outlined Leeds' response as a city.

Responding to a Members' enquiries, the Board received further detail on the actions being taken to engage with graduates in order to identify and understand the issues that were important to them in making a city an attractive place to live and work.

RESOLVED –

- (a) That the need for more graduates in Leeds to cope with an increasing demand for skilled jobs in the city, be noted;
- (b) That the Chief Officer (Economy and Regeneration) be authorised to roll out a programme of initiatives, as outlined in section 3.18 of the submitted report, in order to attract more graduates to the city and to increase retention of graduates from the city's Universities.

EMPLOYMENT, SKILLS AND OPPORTUNITY

11 Delivering Social Value through Employment and Skills Obligations

The Director of City Development submitted a report which provided a summary of the employment and skills obligations which had been delivered through the Council's procurement and planning activity from September 2012 to March 2017. The report also highlighted the learning which had taken place from the implementation of the employment and skills obligations and the review work which had been undertaken by the 'More Jobs, Better Jobs' Partnership. Additionally, the report recommended a revised approach towards the targeting of opportunities for priority groups.

Members welcomed the contents of the submitted report, specifically the proposal to revise the existing approach in order to target priority groups. Responding to an enquiry, the Board received further information on how associated data was collected and monitored, with it also being highlighted that a key aspect of the new approach was to make it as streamlined as possible for participating businesses.

RESOLVED –

- (a) That the success of the approach achieved to date in delivering social value via the application of employment and skills planning obligations and through contracts, be noted;
- (b) That the proposed revised approach towards targeting the priority groups, as set out within paragraph 3.6.2 of the submitted report be agreed, which will aim to ensure that this approach continues to deliver Council policy objectives for inclusive growth;

- (c) That it be noted that the officer responsible for the further development of the revised approach and its implementation is the Head of Employment Access and Growth.

RESOURCES AND STRATEGY

12 Treasury Management Outturn Report 2016/17

The Chief Officer (Financial Services) submitted a report which provided a final update on Treasury Management Strategy and operations for 2016/17.

RESOLVED – That the Treasury Management outturn position for 2016/17 be noted, together with the fact that treasury activity has remained within the treasury management strategy and policy framework.

13 Financial Performance - Outturn Financial year ended 31st March 2017

The Chief Officer (Financial Services) submitted a report presenting the Council's financial outturn position for 2016/17 for both revenue and capital, and which also included details in respect of the Housing Revenue Account and spending on schools. The report also highlighted the position regarding other key financial health indicators including Council Tax and Business Rates collection statistics, sundry income, reserves and the prompt payment of creditors.

Members discussed the Council's final outturn position at the close of the 2016/17 financial year, considered the individual outturn position of several directorates, and discussed the proposed use of surpluses, as detailed within the submitted report.

RESOLVED –

- (a) That the outturn position for 2016/17 be noted, and that approval be given to the creation of earmarked reserves, as detailed in paragraphs 3.5 and 5.5 of the submitted report, and that authority to release such reserves be delegated to the Chief Officer (Financial Services).
- (b) That it be noted that the Chief Officer (Financial Services) will be responsible for the implementation of such actions, following the conclusion of the 'call in' period.

14 Financial Health Monitoring 2017/18 - Month 2 (May 2017)

The Chief Officer (Financial Services) submitted a report presenting the Council's projected financial health position for 2017/18, as at month 2. The report reviewed the position of the budget and highlighted any potential key risks and variations after the first two months of the financial year.

The Board highlighted the importance of the transparent approach which was being taken towards the presentation of budgetary information, and discussed how the presentation of such information could help to identify where specific budgetary pressures existed.

RESOLVED –

- (a) That the projected financial position of the authority, as detailed within the submitted report, be noted;
- (b) That the injection of £14.702m of additional Better Care funding into the Adults and Health 2017/18 revenue budget, be approved, with the proposals in respect of the use of the grant being submitted to a forthcoming Leeds Health and Wellbeing Board, and subsequently reported to a future Executive Board. With it also being noted that the Director of Adults and Health has the responsibility for the implementation of the decision;
- (c) That the injection of £1.636m of Flexible Homelessness Grant into the Resources and Housing 2017/18 revenue budget, be approved, with it being noted that the Director of Resources and Housing is responsible for implementing decisions as to the use of the grant.

15 Implementation of business rates relief measures announced at Spring Budget 2017, including the design of a local discount scheme

The Chief Officer (Financial Services) submitted a report which sought approval to implement the proposed locally administered West Yorkshire discretionary discount scheme, which had been designed in liaison with the other West Yorkshire authorities. In addition, the report also sought approval to implement two national rate relief schemes, which had been introduced by Government.

RESOLVED –

- (a) That the proposed locally administered West Yorkshire business rate discount scheme, which is intended to provide targeted support to businesses affected by the 2017 business rates revaluation, be approved;
- (b) That approval be given to the use of any remaining government funds in order to support large businesses, to be considered on a case by case basis;
- (c) That formal approval be given to the implementation of the two national business rate relief schemes, as announced by Government, namely: support for small businesses losing Small Business Rate Relief and a £1,000 business rate discount for public houses with a rateable value of up to £100,000;
- (d) That following approval of the local and national schemes (as detailed in the resolutions above), the intention to implement the three schemes at the earliest opportunity be noted, together with the fact that reliefs awarded will be backdated to 1st April 2017;
- (e) That it be noted that implementation of the local and national schemes will be undertaken by the Business Rates Manager.

16 Leeds Cycling Starts Here (CSH) Strategy

The Director of City Development submitted a report which provided an update on the progress made with regard to the promotion of cycling in the city, and which presented for the Board's endorsement the Leeds 'Cycling Starts Here' Strategy.

In acknowledging the progress which had been made in recent years in Leeds with regard to cycling, Members discussed the role of the proposed strategy and how it would be used as a starting point to make further progress in this area. The Board acknowledged the multifaceted nature of cycling and how this would need to be reflected by the strategy, and discussed the role to be played by Scrutiny in the Strategy's development.

RESOLVED –

- (a) That the contribution of partners and stakeholders towards the production of the Leeds 'Cycling Starts Here' Strategy, be noted;
- (b) That the findings of the consultation process, as detailed within the submitted report, be noted;
- (c) That the Leeds 'Cycling Starts Here' Strategy be endorsed;
- (d) That the progress made on the Strategy and related matters be reported to Scrutiny Board annually;
- (e) That future updates on the 'Cycling Starts Here' Strategy be presented to Executive Board, as necessary;
- (f) That it be noted that the Chief Officers for Highways & Transportation and Culture & Sport will be responsible for the implementation of such matters.

REGENERATION, TRANSPORT AND PLANNING

17 Leeds Public Transport Investment Programme

The Director of City Development submitted a report which sought 'authority to spend' a total of up to £15.31m from the £173.5m funding which the Department for Transport had agreed in April 2017 for the Leeds Public Transport Investment Programme. Additionally, the report detailed the next steps for the delivery of the Programme.

Responding to a Member's enquiry, the Board received further information regarding when the proposed programme of works would need to be delivered by, together with further detail on the proposed new rail stations, and the current position with regard to Network Rail funding. The Board also noted that discussions were ongoing with bus companies, with Members highlighting the need for all residents of Leeds to benefit from improvements to bus transport, and not just those users of specific bus companies.

Responding to Members' comments regarding investment in different modes of transport, it was highlighted that the public transport network needed to become as seamless as possible, in order to ensure that the public benefit was maximised from the investment being made.

The Board discussed the cross-party working group, noted the comments made during the discussion, and reaffirmed the importance of cross-party working in this area.

Regarding the Council debate on public transport which had been scheduled for 17th May 2017, but had been subsequently cancelled following the Prime Minister's announcement to hold a General Election, it was highlighted that a comprehensive discussion on such matters was still a priority, and that further work and discussion on the scheduling of this would be undertaken.

RESOLVED –

- (a) That the Government approval of £173.5m funding towards public transport improvements in Leeds, together with the content of the related correspondence, as detailed at Appendix 1 to the submitted report, be noted;
- (b) That approval be given to inject the Department for Transport grant of up to £173.5m towards public transport improvements in Leeds, as set out within the contents of the approval letter (as appended to the submitted report), subject to the finalisation of a grant agreement with West Yorkshire Combined Authority (WYCA) in accordance with their assurance framework and those elements of the programme to be delivered directly by WYCA;
- (c) That expenditure of up to £15.31m from the £173.5m Government funding be approved in order to progress the Leeds Public Transport Improvement Programme, subject to finalising those elements to be directly delivered by WYCA;
- (d) That it be noted that officers will return to Executive Board in due course in order to seek approval to carry out detail design and construction on schemes as they are developed;
- (e) That negotiations with bus operators, developers and partners continue in order to leverage significant additional financial investments to support the Leeds Public Transport Investment Programme;
- (f) That the necessary authority be provided in order to enter into a Grant Agreement with the West Yorkshire Combined Authority for the expenditure of monies;
- (g) That it be noted that the Chief Officer (Highways and Transportation) is responsible for the delivery of the programme.

18 Design and Cost Report - Claypit Lane/ Woodhouse Lane Junction and Public Realm Improvements

The Director of City Development submitted a report which sought approval to carry out a major junction improvement at the Claypit Lane/Woodhouse Lane junction, and sought approval for the necessary 'Authority to Spend', in order to facilitate such improvements.

RESOLVED –

- (a) That 'authority to spend' £2.526m from existing Capital Scheme Nos. 32214 and 16256 for the proposed highway and public realm improvement works at the junction of Clay Pit Lane and Woodhouse Lane, as detailed within the submitted report, be approved;
- (b) That the actions required to implement the decision, together with the proposed timescale to progress the project, as detailed in paragraph 3.1 and 3.2 of the submitted report, be noted;
- (c) That it be noted that the Chief Officer (Highways and Transportation) will be responsible for the implementation of such matters.

19 East Leeds Orbital Road - Land Assembly and Financing

Further to Minute No. 149, 8th February 2017, the Director of City Development submitted a report which sought approval for the Council to make a Compulsory Purchase Order and related Side Roads Order in order to assemble the land necessary for the construction and adoption of the East Leeds Orbital Road (ELOR). The report also sought agreement to a financing package for the ELOR scheme, and presented an update on the work undertaken on this project to date.

In considering the report, further to the Wards highlighted within the submitted report, it was highlighted that Alwoodley Ward would also be affected by the initiative, specifically the advanced junctions work.

Responding to a Member's enquiry, it was confirmed that although there was no provision for a bus lane on the East Leeds Orbital Road itself, there were a number of public transport improvements proposed to be undertaken as part of the overall East Leeds Extension programme.

Following consideration of Appendix 6 to the submitted report designated as exempt from publication under the provisions of Access to information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the Director of City Development be authorised to make the Leeds City Council (East Leeds Orbital Road) Compulsory Purchase Order 2017 ("the CPO") under sections 239, 240, 246, 249, 250 and 260 of the Highways Act 1980, the Acquisition of Land Act 1981 and all other enabling powers, as per the details set out in paragraphs 3.5 – 3.8 of

the submitted report, and the plan at Appendix 3 (subject to any final amendments the Director of City Development considers necessary);

- (b) That the Director of City Development be authorised to make the Leeds City Council (A6120 (East Leeds Orbital Road Classified Road) Side Roads and Other Works) Order 2017 ("the SRO") under sections 14 and 125 of the Highways Act 1980 and all other enabling powers, as per the details set out in paragraphs 3.5 – 3.8 of the submitted report and the plan at Appendix 4, (subject to any final amendments the Director of City Development considers necessary);
- (c) That the Director of City Development be authorised to take all necessary steps to proceed with, and secure confirmation of the CPO and SRO, including the service of all requisite notices on affected parties in connection with the making, confirmation and implementation of the CPO and SRO and making of agreements and undertakings with landowners and other affected parties necessary in order to secure removal of any objections made to the CPO and SRO (where such agreements and undertakings are appropriate), and subject to the confirmation of the CPO, the making of one or more general vesting declarations under the Compulsory Purchase (Vesting Declarations) Act 1981 or the service of Notice to Treat and Notice of Entry under the Compulsory Purchase Act 1965, and if necessary presenting the Council's case at any public inquiry or other proceedings;
- (d) That approval be given to the provisional financing package for the East Leeds Orbital Road, as set out within section 4.4 of the submitted report, and as detailed within exempt Appendix 6, and that approval be delegated to the Director of City Development: to enter into a funding agreement with the West Yorkshire Combined Authority for an initial grant from the West Yorkshire Transport Fund of £11.81m and to draw down the full amount of an £82.95m grant allocation; and also for the approval of a provisional borrowing requirement of £43.68m;
- (e) That approval be given for the Council to underwrite all land assembly costs and compensation costs arising from the making and implementation of the CPO and SRO in the event that these exceed the available WYTF grant available, and on the basis that such costs will be fully recoverable through roof tax payments, as set out in section 4 of the submitted report;
- (f) That approval be given for the scheme to be injected into the Council's Capital Programme, and subject to confirmation of the WYTF Grant, that 'Authority to Spend' be delegated to the Director of City Development, in consultation with the Chief Officer (Financial Services), to procure and let the construction contract or contracts for the East Leeds Transport Package;
- (g) That in the event that the Council will need to acquire additional land or interests in order to ensure that ELOR is delivered, the Director of City

Development, in consultation with the Chief Officer (Financial Services) and Executive Member for Regeneration, Transport and Planning be authorised to inject relevant schemes to the capital programme and be provided with the necessary delegated authority to agree 'authority to spend' for such schemes, with it also being noted that such additional costs will be recovered through the East Leeds Extension roof tax;

- (h) That approval be given for the estimated cost of land assembly for interests that include land outside the direct route of ELOR (as set out in exempt Appendix 6 to the submitted report), to be injected into the Capital Programme, and that the Director of City Development be authorised to agree appropriate terms and acquire such land or interests in land that may be necessary in order to enable the delivery of the ELOR scheme;
- (i) That it be agreed that the information as contained within Appendix 6 to the submitted report be treated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), and that the recommendations, as detailed within the exempt Appendix 6 (considered in private at the conclusion of the meeting), be approved.

20 City Centre Vehicle Access Management Scheme

The Director of City Development submitted a report which sought authority to progress the detailed design and implementation of an automated vehicle access system to manage and control vehicular access within the pedestrianised core of Leeds city centre, together with an injection of £1,400,000 into the 2017/18 Capital Programme necessary to develop the scheme. In addition, the report also sought authority to progress the more detailed investigation and option appraisal for four measures at four other locations in the city centre where access by vehicles is prohibited or restricted.

RESOLVED –

- (a) That the injection and expenditure of £1,400,000 into the 2017/18 Capital Budget be approved.
- (b) That the detailed design and implementation of an automated vehicle access system to control vehicle access within the central pedestrianised core of Leeds city centre, be authorised.
- (c) That the detailed evaluation of a manually operated access control system at four other key locations within the city centre, as identified in section 3.4.6 of the submitted report, where vehicle access is restricted, be authorised.
- (d) That approval be given for the invitation of tenders, and that subject to the tender sums being within the tendered budget, agreement be given to approve and authorise the award of the Contract to undertake the construction of the scheme;

- (e) That the Director of City Development be instructed to expedite the implementation of all reasonable measures in the most timely manner as possible, and that the necessary authority be delegated to the Director of City Development in order to approve, consult and implement such measures as should be identified at the four key locations identified in section 3.4.6 of the submitted report;
- (f) That it be noted that the Chief Officer (Highways & Transportation) will be responsible for the implementation of such matters.

21 Approval for the Construction of a Flood Alleviation Scheme at Westfield, Allerton Bywater

The Director of City Development submitted a report regarding the flooding issues which existed within the Westfield area in Allerton Bywater, with the report also seeking approval to implement the Westfield Flood Alleviation Scheme, and to give authority to incur expenditure on the proposed works.

In considering the submitted report, assurances were provided that the proposed scheme would not create negative impact in other areas, either upstream or downstream of this site.

RESOLVED –

- (a) That the implementation of Westfield Flood Alleviation scheme at Westfield , as shown within Appendix A to the submitted report (on drawing FRM/253271/001 rev B), be approved;
- (b) That authority be given to incur expenditure of £472,000 on the Westfield Flood Alleviation scheme, funded by Leeds City Council Capital resources (£177,000) and Environment Agency grant (£295,000);
- (c) That it be noted that the Chief Officer (Highways & Transportation) will be responsible for the delivery of the scheme.

22 Street Lighting Energy Saving Programme

The Director of City Development submitted a report which presented an update on the progress made with regard to street lighting energy saving, which explored options for further energy saving measures, and which sought approval to undertake public consultation on further energy saving measures.

In considering the submitted report, a Board Member highlighted his objection to the Street Lighting Energy Saving Programme, and in acknowledging the comments made, Members discussed the effect of the programme to date and the proposal to undertake public consultation regarding options for further energy saving measures.

With regard to the public consultation exercise which was proposed, it was suggested that a view from West Yorkshire Police and/or Safer Leeds regarding the street lighting energy saving programme could potentially be incorporated into such consultation.

RESOLVED –

- (a) That the progress of the selective part-night street lighting contribution towards energy savings, be noted;
- (b) That the proposal to undertake public consultation in order to explore options for further energy saving measures, be approved;
- (c) That it be noted that the Chief Officer (Highways and Transportation) will be responsible for the implementation of such matters.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute)

HEALTH, WELLBEING AND ADULTS

23 Leeds Commitment to Carers

The Director of Adults and Health submitted a report which presented the 'Leeds Commitment to Carers', and which invited Leeds City Council to sign up to the commitment, requesting that each directorate undertook to complete its own commitment and action plan.

Further to the introduction provided by the Executive Member for 'Health, Wellbeing and Adults', Val Hewison, Chief Executive of the 'Carers Leeds' organisation was in attendance and provided the Board with an update and further information on the crucial role played by the many carers throughout the city, the range of support which needed to be provided to carers and the partnership and multi-agency approach which needed to be taken in order to do this.

Members welcomed the information provided, confirmed the Board's support for the Council to sign up to the 'Leeds Commitment to Carers', and requested that a further report be submitted to a future Board meeting which detailed the actions being taken by each directorate in response to the 'Commitment'.

RESOLVED –

- (a) That each directorate of Leeds City Council be requested to consider their contribution towards making Leeds the best city for carers, and for each directorate to complete a 'Leeds Commitment to Carers' action plan.
- (b) That approval be given for Leeds City Council as an organisation to sign up to the 'Leeds Commitment to Carers'.
- (c) That a further report be submitted to a future meeting of the Board which details the actions being taken by each directorate in response to the Council signing up to the 'Leeds Commitment to Carers'.

- 24 Adult Social Care Use of Resources Peer Challenge September 2016**
The Director of Adults and Health submitted a report which presented the results from the recent Local Government Association (LGA) peer challenge of the Adult Social Care directorate's use of resources. In addition, the report outlined the actions being taken in response to the review.

Members welcomed the contents of the submitted report, with specific reference being made to the actions that the directorate was taking in response to the key messages arising from the review.

RESOLVED – That the contents of the submitted report be noted.

DATE OF PUBLICATION: FRIDAY, 23RD JUNE 2017

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 30TH JUNE 2017

Report of: Chief Executive

Report to: Full Council

Date: 12th July 2017

Subject: Devolution

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report is intended to update Members on matters in the Leeds City Region Local Enterprise Partnership (LEP) and through the West Yorkshire Combined Authority (WYCA).
2. The main issues described in this report are from the latest public WYCA meeting in April.

Recommendations

1. Members are asked to consider the content of this paper and action that might be needed from Leeds City Council as a result.

Purpose of this report

- 1.1 This report is intended to update Members on matters in the Leeds City Region LEP and the West Yorkshire Combined Authority.

- 1.2 Specifically, this report provides details of the latest public combined authority meeting in April.

2. Background information

- 2.1 Following cross party agreement, this is the eleventh report to Full Council to provide an update to Members on the work of the WYCA and Leeds City Region LEP.
- 2.2 Devolution remains an issue of significant importance to the city region; both in terms of using the powers and flexibilities already devolved, and in making progress towards further devolution. The WYCA continue to be in negotiations with Whitehall officials regarding the freedoms and flexibilities of a possible devolution deal that would build on those deals previously concluded, most recently in March 2015.

Main Issues

- 3.1 The following items were among those discussed at the Combined Authority meeting on the 6th April 2017

3.2 Capital Spending and Project Approvals

The combined authority was asked to approve the progression of, and funding for, schemes from the West Yorkshire Plus Transport Fund (WY+TF) and Local Growth Deal projects. Projects progress through a three stage process from Pipeline Eligibility, to Pipeline Development, to Delivery and Evaluation.

Project recommendations outlined included:

(Pipeline Eligibility)

- Enterprise Zone Phase 2
- West Yorkshire Cycling and Walking to Work Fund
- National Productivity Investment Fund
- Global Shared Services Centre
- Leeds City Region HS2 Growth Strategy Phase 2

(Pipeline Development)

- Leeds District Heat Network - Change Request

3.3 Industrial Strategy

WYCA discussed the city regions draft response to the Government's consultation on the industrial strategy. The proposed submission focusses on making the industrial strategy 'inclusive growth' focussed and highlighting the following transformative opportunities in the region:

- Doubling the size of Leeds and York city centres;
- Better commercialising our role as a world-class digital economy, with the only UK internet exchange outside of London and commitment to use 5G connectivity to transform business and public services;
- Securing Leeds as the Capital of Culture 2023 and its impact across The Hepworth Wakefield, Yorkshire Sculpture Park and Bradford's UNESCO City of Film;
- Making the switch to a hydrogen-based economy, with zero carbon emissions at the point of use;
- Go beyond a NEET-free city region, raising skills and employability through more STEM education for future jobs, and seeing equality of skills to tackle the gender gap;
- Improving infrastructure, with a spend per head compared with London unlocking better road, rail and air links; managing the risks and consequences of flooding, and delivering new homes.

3.4 Low emission strategy adoption

The meeting discussed adopting the West Yorkshire Low Emissions Strategy (WYLES) to reduce harmful emissions from transport and other sources which impact on health and the environment. West Yorkshire's urban areas have some of the highest levels of air pollution in the UK.

Given the cross-boundary nature of traffic movements, and shared nature of transport emission problems and possible actions, a joint strategy has been recommended as the best option. Next steps will include a three month process to develop a joint action plan, engaging also with partners such as Highways England.

3.5 Better skills outcomes – delivery agreements with West Yorkshire colleges

The combined authority received an update on the progress of activity to develop delivery agreements with FE colleges in West Yorkshire to influence the alignment of activity. This work is a crucial step to prepare the region for taking on a "commissioning" role, which would be required if the Adult Education Budget is fully devolved in future devolution.

It is intended that a delivery agreement will be published for each of the seven FE colleges in West Yorkshire, demonstrating their current position and setting out actions to achieve the college's future ambition in line with the employment and skills plan.

3.6 European Structural and Investment Funds (ESIF) Sustainable Urban Development (SUD) update

The meeting received an update on the progress of the region's Sustainable Urban Development (SUD) strategy, which forms part of the UK's allocation of ESIF funding. A Memorandum of Understanding has been signed between

WYCA and the Department for Communities and Local Government (DCLG), and calls for applicants to apply for the funding are expected to be published in July 2017.

The three elements the SUD will focus on are:

1. Site infrastructure,
2. flood remediation and
3. green infrastructure

3.7 Integrated Transport Block Programme

As part of the 20 year Transport Strategy, the WYCA meeting considered the proposed integrated transport block programme for 2017-2022, intended to fund smaller scale improvements to transport networks and facilities.

The meeting also considered the 2017/18 National Productivity Investment Fund programme, funded from the £6.925m allocated to WYCA from the Department for Transport in January 2017. WYCA has confirmed its readiness to spend NPIF funding in 2017/18 on improving local road networks and public transport works, and it is expected that future years funding will be made available through a competitive bidding process.

3.8 Governance Arrangements

The WYCA meeting considered a proposal to integrate LEP Panels and the Strategic Land and Assets Board into WYCA's decision making structure in the context of the on-going review of Leeds City Region governance arrangements. The principle advantages were outlined as being the streamlining of decision making, having direct private sector involvement in WYCA decision making and increased accountability and transparency. It was agreed that the following Panels be appointed as WYCA advisory committees or sub committees at the Annual Meeting, subject to the outcome of further consultation including with the LEP Board and LEP Panel Chairs:

- Business Innovation and Growth Panel
- Employment and Skills Panel
- Green Economy Panel
- Land and Assets Panel
- Investment Panel (to be appointed as an advisory sub-committee of WYCA's West Yorkshire and York Investment Committee)

The meeting also considered other governance arrangements required by an Order of the Secretary of State that came into force on 8 May, primarily relating to overview and scrutiny arrangements.

4. Corporate Considerations

4.1 Consultation and Engagement

As this report is providing an update from a WYCA meeting, there hasn't been any specific consultation and engagement.

4.2 Equality and Diversity / Cohesion and Integration

There are no specific implications for this report.

4.3 Council policies and Best Council Plan

The Best Council Plan priorities refer to aspects of the WYCA work and are undertaken in that context.

4.4 Resources and value for money

There are no specific implications for this report.

4.5 Legal Implications, Access to Information and Call In

There are no specific legal implications arising from this report.

4.6 Risk Management

There are no specific implications for this report.

4.7 Recommendations

Members are asked to consider the content of this paper and action that might be needed from Leeds City Council as a result.

4.8 Background documents

None

This page is intentionally left blank



COUNCIL MEETING – 12 July 2017

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP1	03/07/2017	03/07/2017

Submitted by: Councillor Dan Cohen
 Relevant Board/Regulatory Panel: Executive Board
 Executive Member/Chair: Executive Member (Children and Families)
 Relevant Director: Director of Children and Families/Director of Resources and Housing

This Council notes the 2016/17 outturn position of the Children and Families budget showing an overspend of £7.985m. Council further notes that after month 2 of the current financial year the same directorate has a projected overspend of £2.9m.

Council accepts that some of these pressures are demand led and believes that it is vital that children with care needs are looked after in the best way possible, and moreover that demand for these services is met.

However, Council is concerned at the impact that the last 4 years of budget overspends in Children and Families may be having on planning and service delivery in other council departments, and believes the time has come for greater scrutiny of this issue.

Council calls on the Director of Children and Families, in conjunction with the Director of Resources and Housing, to bring a report to Executive Board which sets out:

1. How the budget planning process can better distinguish between the demand-led and core elements of the Children and Families budget;
2. Why the Children and Families directorate's projections around children looked after and fostering have repeatedly been out of sync with the actual figures, and what can be done to improve the accuracy of these projections in the future;
3. What more the council can do to address the number of children looked after and other demand-led elements of the Children and Families budget, including an analysis of what options may exist for consolidation of services on a regional basis.

Councillor Dan Cohen

Deadlines for submission

White Papers - 10.00 am on the day before the issue of the Summons
 Questions - 10.00 am on Monday before the meeting
 Amendments - 10.00 am on the day before the meeting
 (including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)



COUNCIL MEETING – 12th JULY 2017

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper - Housing	WP2	3/7/17	4/7/17

Submitted by:	Councillor Debra Coupar
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member (Communities)
Relevant Director	Director of Resources and Housing

This Council expresses its heartfelt sympathies for all those affected by the Grenfell Tower fire and believes every resident in Leeds has the right to live in safe and secure housing.

Council believes council housing is a vital part of the fabric of our society and calls on Government to give councils the finance and powers to build and manage safe and good quality housing to meet the needs of local residents.

This Council is committed to providing good quality, affordable homes for communities in Leeds. However, Council is dismayed by the Government’s attitude towards housing and finds it particularly damaging that the Right to Buy scheme prevents the sale of council homes at their true value, meaning social housing lost in this way cannot be adequately replaced.

Council calls for urgent action from Government in terms of funding and legislation so that this Council can fulfil its commitment to provide the much needed affordable and safe housing the people of Leeds need.

Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
 - Questions - 10.00 am on Monday before the meeting
 - Amendments - 10.00 am on the day before the meeting
- (including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

This page is intentionally left blank



COUNCIL MEETING – 12th JULY 2017

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP3	03/07/17	04/07/17

Submitted by:	Councillor Sandy Lay
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member (Resources and Strategy)
Relevant Director	Director of Resources and Housing

This Council will write to the Chancellor of the Exchequer asking him to rescind the current 1% public sector pay limit.

Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
 - Questions - 10.00 am on Monday before the meeting
 - Amendments - 10.00 am on the day before the meeting
- (including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

This page is intentionally left blank